

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

September 8, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Board Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Smith, Raymond and Attorney Lading. LaTempt, Kelly & White are absent

A motion was made by Raymond and seconded by Groppe to approve the Regular Session minutes of the Village Board meeting of 8/17/20. The vote was:

AYE: Groppe, Smith, Raymond

ABSENT: White, LaTempt & Kelly

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive Session minutes of the Village Board meeting of 8/17/20. The vote was:

AYE: Groppe, Smith, Raymond

ABSENT: White, LaTempt & Kelly

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the Treasurers report. 8/17/2020 The vote was:

AYE: Smith, Groppe, Raymond

ABSENT: White, LaTempt & Kelly

NAY: None

A motion was made by Raymond and seconded by Groppe to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond

ABSENT: White, LaTempt & Kelly

NAY: None

Motion Carried

GENERAL FUND

BALANCE IN FUND 8/17/2020	460,970.38
RECEIPTS	34,399.60
EXPENDITURES	92,732.73
BALANCE IN MONEY MARKET 9/8/20	402,646.07

FIRE PROTECTION FUND

BALANCE IN FUND 8/17/20	316,577.05
RECEIPTS (property tax + interest)	545.26
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	30,794.46
TOTAL FUNDS AVAILABLE	317,122.31
BALANCE IN MONEY MARKET	286,327.85
Interest	.05
BALANCE IN FUND 9/8/20	286,327.85

RECREATION FUND

BALANCE IN FUND 8/17/20	159,290.79
RECEIPTS	283.90
EXPENDITURES	18,085.25
BALANCE IN FUND 9/8/20	141,489.44

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 8/17/20	1,649,738.09
RECEIPTS	34,407.30
EXPENDITURES	927.14
BALANCE IN FUND 9/8/20	1,684,145.39
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	360,049.29
INTEREST	2,085.20
TOTAL IN PUBLIC IMPROVEMENT FUND	2,045,352.74

REFUSE FUND

BALANCE IN FUND 8/17/20	249,710.85
RECEIPTS	436.70
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	34,973.70
BALANCE IN FUND 9/8/20	215,173.85

WATER O & M

BALANCE IN FUND 8/17/20	521,267.50
RECEIPTS	40,020.77
INTEREST	00.00
EXPENDITURES	47,879.32
BALANCE IN FUND 9/8/20	561,288.27
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	661,648.36

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 8/17/20	194,082.31
INTEREST	00.00
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	194,082.31
EXPENDITURES	00.00
BALANCE IN FUND 9/8/20	194,082.31

WATER METER DEPOSIT FUND

BALANCE IN FUND 8/17/20	57,223.46
INTEREST	00.00
RECEIPTS –	400.00
MISC	00.00
EXPENDITURES	90.00
BALANCE IN FUND 9/8/20	57,533.46

SOCIAL SECURITY FUND

BALANCE IN FUND 8/17/20	156,925.30
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	266.82
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	12,264.04
BALANCE IN FUND 9/8/20	144,928.08

IMRF FUND

BALANCE IN MONEY MARKET 8/17/20	242,235.25
RECEIPTS property tax IMRF	421.73
INTEREST	00.00
EXPENDITURES	22,925.10
BALANCE IN FUND 9/8/20	219,744.88

SPECIAL REVENUES FUND

BALANCE IN FUND 8/17/20	2,511,908.15
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	161,794.44
RECEIPTS	00.00
MISC. Closed Illinois Fund Account 8/17/2020 interest	.04
EXPENDITURES-	7,815.61
BALANCE IN FUND 9/8/20	2,673,702.63
BALANCE IN PRIME FUND	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	6,688,476.40
Interest	3,984.43
TOTAL IN SPECIAL REVENUES FUND	9,358,347.85

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 8/17/20	72,367.29
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	35,907.98
BALANCE IN FUND 9/8/20	36,459.31

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 8/17/20	13,727.99
RECEIPTS	12.12
EXPENDITURES	56.56
BALANCE IN FUND 9/8/20	13,683.55

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 8/17/20	123,467.91
RECEIPTS	200.12
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 9/8/20	123,668.03

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 8/17/20	146,984.09
RECEIPTS interest	00.00
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	4,559.12
EXPENDITURES	00.00
BALANCE IN FUND 9/8/20	151,543.21

VILLAGE HALL CAPITAL DEVELOPMENT FUND

BALANCE IN MONEY MARKET 8/17/20	4,392,883.15
Interest	00.00
Miscellaneous bank reimbursed service fees	12.30
TOTAL FUNDS AVAILABLE	4,392,895.45
EXPENDITURES	00.00
BALANCE IN MONEY MARKEY 9/8/2020	4,392,895.45

TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 4,392,895.45

GUESTS: none

MAYOR COMMENTS:

- Documents received from Corps of Engineers regarding the pump station on Village property, 2 labs to be installed, need standby generator
- Met with furniture supplier, department heads to meet with them to review the furniture choices, all bids were under threshold. Additional \$6500 for extra furniture that was not as a state approved purchase.
- Audit has been distributed to trustees, need input with any questions
- Mayor would like to table the approval of the Charter Spectrum Resolution, pending possible additional lines run to Hedge Road. Spectrum quoted \$17-34K to complete, may be able to negotiate with the new facility contract. To be tabled until the 9/21/2020 board meeting.
- Need further discussion regarding the new facility logo, possibly clock design with skyline of refinery incorporated into the picture
- Bids for the McCurdy St retaining wall improvements will be opened October 1, 2020.
- Levee easement, pump station on Village property on hold for now as additional information is needed to proceed
- Would like monthly department heads meeting, if three in attendance will need to post the meeting dates.
- Brandon Austin to start with the street department on Monday, September 14, 2020.

Department Heads:

Chief Cunningham: provided the following:

- Chief and Mayor attended court for Rule to Show Cause against resident Farris. An agreement was reached for Farris to abate the nuisances at both properties. Farris was given (30) days to complete the abatements. \$1000 fine could be given if not completed within this time frame
- D.A.R.E. Program will be rescheduled to the Spring of 2021.
- Chief Cunningham will have tentatively 4 candidates for probationary officers at the 9/21/20 board meeting, would like to be put on the agenda for that meeting.

Chief Trask: provided the following:

- Fire College that was set for June has been moved to October with multiple locations. The Village attendees would possibly be attending in Swansea, more information to follow.

Brian Sherer absent but provided the following:

- Quarterly meter reading has started.
- We received the parts for our inline chlorine analyzer. They have been installed and the analyzer is now working properly.
- We have completed our VOC, THMS, and corrosivity sampling as required by the EPA. The samples have been sent to the lab.
- The new Village Hall contractors have contacted the water department about if a water meter will be installed in the new building. I recommend a meter be installed.

Hoxsey provided the following:

- A sink hole was discovered under the pavement in the alley between E. 5th and E 6th Streets. The hold appears to be caused by the dirt eroding into a hole of the nearby sanitary sewer manhole. Work to repair the manhole and sinkhole is ongoing.
- We have organized the records at the old post office. We placed down pallets and stacked the boxes of records to avoid further water damage. We also covered them all with tarps to further protect them. *** Trustee Smith asked about the roof, Hoxsey advised that it will need to be replaced and will need to obtain some bids to complete, the existing Village Hall roof as well.***
- With the assistance of Chief Cunningham, we have identified about 50 residences in violation of our nuisance tree ordinance. We are sending out abatements per the ordinance.
- With the assistance of Mike Wilkey, we are continuing the inspections/cleaning of our storm sewer lines. The lines that have been known to hold water on W. Thomas are clear of debris. We will continue the inspections at a future date.***Trustee Smith asked if the Doerr & Thomas drainage issue had been corrected, Hoxsey advised that it was full of sediment but the grade is part of the reason it doesn't drain properly, it is a complicated situation but with some concrete work, may be able to reroute some of the water to Chaeffer.***
- The street department will be doing road resurfacing (oil and chipping) on the following streets on Thursday and Friday of this week, the 10th and 11th of September, 2020. Streets to be included are 8th St, 7th St. E 4th St., E. 2nd St., S. Chaeffer Ave., McCurdy St., Wassman, Cemetary, Barton and the souther part of Canal Road
- Our small dump trailer was stolen from the street department lot. Our lot is not secure, as the only barrier along the highwas is a set of cables. I would like to discuss getting those cables replaced with a set of gates.

- Along with the unsecured lot, Chief Cunningham and I believe that improving our security camera system would be a good idea. Mainly in the areas of getting a couple more cameras and increasing the amount of time that we can store video. I am working on some proposals.

Mike Wilkey provided the following:

- Received a load of chemicals
- Spectra Tech sent in a bid for the lining of several manholes, to be completed approximately within a month, to get 4-5 done for approximately \$15K

ADMINISTRATIVE COMMITTEE:

A motion was made by Smith and seconded by Raymond to approve Letter of Understanding between the Village of Roxana and United Steelworkers.

AYE: Smith, Groppe, Raymond

ABSENT: Kelly, LaTempt and White

NAY: None

Motion Carried

A motion was made by Smith and seconded by Raymond table approving Resolution 2020-05 to the September 21, 2020 board meeting

AYE: Smith, Groppe, Raymond

ABSENT: Kelly, LaTempt and White

NAY: None

Motion Carried

PUBLIC SAFETY COMMITTEE:

PUBLIC WORKS:

A motion was made by Groppe and seconded by Smith for the call for bids for the McCurdy St. Retaining Wall Improvement Project.

AYE: Smith, Groppe, Raymond

ABSENT: Kelly, LaTempt and White

NAY: None

Motion Carried

A motion was made by Groppe and seconded by Raymond to approve manhole repair-lining various manholes with Spectra Tech, cost not to exceed \$15,000

AYE: Smith, Groppe, Raymond

ABSENT: Kelly, LaTempt and White

NAY: None

Motion Carried

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

UNFINISHED BUSINESS-

With no additional business to be discussed a motion was made by Raymond and seconded by Smith to adjourn and move to Executive Session to discuss personnel.

AYE: Smith, Groppe, and Raymond
ABSENT: Kelly, LaTemp and White

Time: 7:14 p.m.

With no additional business, a motion was made by Raymond and seconded by Groppe to adjourn.

AYE: Smith, Groppe, and Raymond
ABSENT: Kelly, LaTemp and White

Time: 7:26 p.m.

Kim Brenneise, Village Clerk