

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

September 21, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Board Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, White, Smith, Raymond and Attorney Gilbert. LaTempt, (remotely), Kelly was absent.

A motion was made by Raymond and seconded by White to approve the Regular Session minutes of the Village Board meeting of 9/8//20. The vote was:

AYE: Groppe, Smith, Raymond, White, & LaTempt (remotely)

ABSENT: Kelly

NAY: None

Motion carried.

A motion was made by Groppe and seconded by White to approve the Executive Session minutes of the Village Board meeting of 9/8//20. The vote was:

AYE: Groppe, Smith, Raymond, White, & LaTempt (remotely)

ABSENT: Kelly

NAY: None

Motion carried.

A motion was made by Smith and seconded by Groppe to approve the Joint Committee Meeting minutes of the Village Board meeting of 9/14//20. The vote was:

AYE: Groppe, Smith, Raymond, White, & LaTempt (remotely)

ABSENT: Kelly

NAY: None

Motion carried.

A motion was made by White and seconded by Groppe to approve the Treasurers report. 9/8/2020 The vote was:

AYE: Smith, Groppe, Raymond, White, & LaTempt (remotely)

ABSENT: Kelly

NAY: None

A motion was made by Smith and seconded by Groppe to approve the bill list, and authorize payment.

AYE: Smith, Groppe, Raymond, White & LaTempt (remotely)

ABSENT: Kelly

NAY: None

Motion Carried

GENERAL FUND

BALANCE IN FUND 8/17/2020	402,646.07
RECEIPTS	11,936.26
EXPENDITURES	49,582.33
BALANCE IN MONEY MARKET 9/8/20	365,415.88

FIRE PROTECTION FUND

BALANCE IN FUND 8/17/20	286,327.85
RECEIPTS (property tax + interest)	2,146.88
TRANSFER FROM SPECIAL REVENUE -	00.00
EXPENDITURES	18,118.97
TOTAL FUNDS AVAILABLE	288,474.73
BALANCE IN MONEY MARKET	270,355.76
Interest	.00
BALANCE IN FUND 9/8/20	270,355.76

RECREATION FUND

BALANCE IN FUND 8/17/20	141,489.44
RECEIPTS	1,097.41
EXPENDITURES	5,981.13
BALANCE IN FUND 9/8/20	136,605.72

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 8/17/20	1,683,218.25
RECEIPTS	7,969.18
EXPENDITURES	408.27
BALANCE IN FUND 9/8/20	1,691,187.43
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	360,049.29
INTEREST	2,085.20
TOTAL IN PUBLIC IMPROVEMENT FUND	2,052,913.65

REFUSE FUND

BALANCE IN FUND 8/17/20	215,173.85
MISC LEIN 211 DOERR/GRASS MOWING	115.00
RECEIPTS	1,611.03
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	13,139.73
BALANCE IN FUND 9/8/20	203,795.15

WATER O & M

BALANCE IN FUND 8/17/20	513,408.95
RECEIPTS	9,694.97
INTEREST	65.57
EXPENDITURES	32,301.48
BALANCE IN FUND 9/8/20	523,169.49
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	639,107.42

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 8/17/20	194,082.31
INTEREST	24.73
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	194,107.04
EXPENDITURES	00.00
BALANCE IN FUND 9/8/20	194,107.04

WATER METER DEPOSIT FUND

BALANCE IN FUND 8/17/20	57,533.46
INTEREST	00.49
RECEIPTS –	320.00
MISC	00.00
EXPENDITURES	90.00
BALANCE IN FUND 9/8/20	57,853.95

SOCIAL SECURITY FUND

BALANCE IN FUND 8/17/20	144,928.08
INTEREST	19.78
PROPERTY TAX – SOCIAL SECURITY	1,031.36
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,125.52
BALANCE IN FUND 9/8/20	139,853.70

IMRF FUND

BALANCE IN MONEY MARKET 8/17/20	219,744.88
RECEIPTS property tax IMRF	1,630.15
INTEREST	13.92
EXPENDITURES	21,946.12
BALANCE IN FUND 9/8/20	199,442.83

SPECIAL REVENUES FUND

BALANCE IN FUND 8/17/20	2,665,887.02
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPTS interest	166.00
MISC. Closed Matured CD 1 st Mid Bank & Trust	1,553,951.12
EXPENDITURES-	454,503.21
BALANCE IN FUND 9/8/20	4,220,004.14
BALANCE IN PRIME FUND closed Ill Fund Acct 8/17/20	00.00
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	5,174,086.79
Interest	00.00
TOTAL IN SPECIAL REVENUES FUND	8,939,587.72

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 8/17/20	36,459.31
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	8,533.02
BALANCE IN FUND 9/8/20	27,926.29

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 8/17/20	13,683.55
RECEIPTS	46.87
EXPENDITURES	42.03
BALANCE IN FUND 9/8/20	13,688.39

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 8/17/20	123,668.03
RECEIPTS	789.22
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 9/8/20	124,457.25

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 8/17/20	151,543.21
RECEIPTS interest	19.06
MISC: Rebuild Illinois Fund Program	00.00
Motor fuel tax	5,320.06
EXPENDITURES	00.00
BALANCE IN FUND 9/8/20	156,882.33

VILLAGE HALL CAPITAL DEVELOPMENT FUND

BALANCE IN MONEY MARKET 8/17/20	4,392,895.45
Interest	7,223.97
Miscellaneous	00.00
TOTAL FUNDS AVAILABLE	4,400,119.42
EXPENDITURES	973,759.30
BALANCE IN MONEY MARKEY 9/8/2020	3,426,360.12

TOTAL VILLAGE HALL CAPITAL DEVELOPMENT FUND 3,426,360.12

GUESTS: none

MAYOR COMMENTS:

- Documents received from Corps of Engineers regarding the pump station on Village property, 2 labs are lined up per Brian.
- Met with furniture supplier, furniture proposal 197K. Furniture ladies would like to do a walk through to see where all the outlets are etc. in the new building.
- Mayor would like to table the approval of the Charter Spectrum Resolution, pending possible additional lines run to Hedge Road. Spectrum quoted \$17-34K to complete, may be able to negotiate with the new facility contract.
- Digital sign for new building will be wireless
- Bids for the McCurdy St retaining wall improvements will be opened October 1, 2020 at 10 am.
- Levee easement, pump station on Village property on hold for now as additional information is needed to proceed
- Would like monthly department heads meeting starting the 1st Wednesday of each month at 10 am. (all together or separate)
- October 5, 2020 will hire new Police Officer.
- Hoxey is on COVID 19 quarantine-waiting on daughter's results.
- Losch was released from the hospital and starts therapy next week.
- Streets were oiled and rocked.
- Canal Road was completed. Waiting for final review. We used extra oil to complete alley ways. Lots of rock on gutters and may have to take a hand broom to them.
- Tree abatements have been sent. Some residence has taken care of the issue.
- Police to issue grass/vehicle abatement notices, Fire to handle life safety/health/fence/junk abatement notices, and Street to handle the tree notices

Department Heads:

Chief Cunningham: provided the following:

- Farris hasn't made any progress since his court date. His deadline is October 8th. \$1000 fine to be issued if the problem isn't fixed. Shed has completely collapsed.
- Hit-N-Run donated \$3000 for the D.A.R.E. program. Spoke with Melissa Erker who stated they will also have a donation around \$6500. Walmart donation is pending.
- Kustom Signals quote for body cameras \$3817.25
- Three boxes of prescription medication were delivered to a RX Drug Take Back event at the Madison County Sheriff's Department on Friday, 9-18-20. The total

weight was 67 pounds, a copy of this form was provided to Ken Hoxsey for his records.

- Submitted a records disposal request to the Secretary of State; still pending.
- Madison County Health Department did not have any established guidelines for Trick or Treating as of Friday, September 18, 2020. The representative will call us back when guidelines are established.
- Cat issue on 7th Street. 7 cats were taken and 2 of them were pregnant.
- The department has 3 old shot guns which are no longer in service. I recommend the shot guns be determined to be surplus and then destroyed through our firearms destruction process with Gun Busters.
- Community Yard Sales are on track for September 26th

Chief Trask: provided the following: Absent -no information reported

Brian Sherer provided the following:

- Finished up quarterly meter readings.
- Haier plumbing came in September 17th to fix two water leaks on a line down Robbins Rd. from Rt. 111. One major leak required cutting out a piece of pipe and replacing and the other leak required a clamp repair. The water line was in close proximity of petroleum lines and South Roxana's sewer force main.
- Our 500,000-gallon ground storage tank that was installed in 2015 has always leaked and continues to leak.
- Dewayne is on vacation for a week.

Hoxsey absent but Marty provided the following:

- Kenny was very pleased with all the help from our other departments while oiling the roads.

Mike Wilkey provided the following:

- Kamadulski Excavation and Grading, Co, hauled sludge out of Roxana WTP sludge basins to the Roxana Landfill. Two of the three sludge basins were emptied.
- Spectra Tech will begin lining manholes along the long alley running south from East Tydemans to East 7th Street. We are hoping to have 4 manholes lined.

ADMINISTRATIVE COMMITTEE:

A motion was made by White and seconded by Raymond table approving Resolution 2020-05 to the September 21, 2020 board meeting

AYE: Smith, Groppe, Raymond, White & LaTempt (remotely)
ABSENT: Kelly
NAY: None

Motion Carried

PUBLIC SAFETY COMMITTEE:

PUBLIC WORKS:

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

UNFINISHED BUSINESS-

With no additional business to be discussed a motion was made by Raymond and seconded by White to adjourn and move to Executive Session to discuss personnel.

AYE: Smith, Groppe, and Raymond, White & LaTempt (remotely)
ABSENT: Kelly

Time: 7:05 p.m.

With no additional business, a motion was made by Raymond and seconded by Groppe to adjourn.

AYE: Smith, Groppe, and Raymond, White & LaTempt (remotely)
ABSENT: Kelly

Time: 7:26 p.m.

Kristi Carter, Police Clerk