

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

July 20, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Board Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Smith, Kelly, LaTempt,(remotely)Raymond and Attorney J.D Brandmeyer. White is absent.

A motion was made by Raymond and seconded by Groppe to approve the Regular Session minutes of the Village Board meeting of 7/6/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt(remotely)Raymond

ABSENT: White

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Executive Session minutes of the Village Board meeting of 7/6/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt(remotely)Raymond

ABSENT: White

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Raymond to approve the Joint Committee Meeting minutes of the Village Board meeting of 7/13/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt(remotely)Raymond

ABSENT: White

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Treasurers report. 7/20/2020 The vote was:

AYE: Smith, Groppe, LaTempt(remotely) Raymond, Kelly

ABSENT: White

NAY: None

A motion was made by Smith and seconded by Raymond to approve the bill list, (with corrections) and authorize payment of bill list 7/20/2020

AYE: Smith, Groppe, LaTemp(remotely) Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

GENERAL FUND

BALANCE IN FUND 7/6/20	37,033.94
RECEIPTS (\$200,000.00 operations exp transfer from Spec Rev)	237,067.52
EXPENDITURES	63,144.83
BALANCE IN MONEY MARKET 7/20/20	210,956.63

FIRE PROTECTION FUND

BALANCE IN FUND 7/6/20	6,341.55
RECEIPTS	1.74
TRANSFER FROM SPECIAL REVENUE -operating expenses	50,000.00
EXPENDITURES	22,364.98
TOTAL FUNDS AVAILABLE	56,343.29
BALANCE IN MONEY MARKET	33,978.31
Interest	.05
BALANCE IN FUND 7/20/20	33,978.36

RECREATION FUND

BALANCE IN FUND 7/6/20	19,065.86
RECEIPTS	00.00
EXPENDITURES	8,074.20
BALANCE IN FUND 7/20/20	10,991.66

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 7/6/20	1,620,159.19
RECEIPTS	60,870.28
EXPENDITURES	31,126.70
BALANCE IN FUND 7/20/20	1,681,029.27
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	360,049.29
INTEREST	2,085.20
TOTAL IN PUBLIC IMPROVEMENT FUND	2,012,037.06

REFUSE FUND

BALANCE IN FUND 7/6/20	24,291.95
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	50,000.00
EXPENDITURES	24,647.05
BALANCE IN FUND 7/20/20	49,644.90

WATER O & M

BALANCE IN FUND 7/6/20	524,053.97
RECEIPTS	28,165.84
INTEREST	00.00
EXPENDITURES	28,406.31
BALANCE IN FUND 7/20/20	552,219.81
INVESTED FUNDS – CERTICATES OF DEPOSIT	148,239.41
TOTAL IN WATER O & M	672,052.91

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 7/6/20	194,030.63
INTEREST	29.96
RECEIPTS	00.00
TOTAL FUNDS AVAILABLE	194,057.59
EXPENDITURES	00.00
BALANCE IN FUND 7/20/20	194,057.59

WATER METER DEPOSIT FUND

BALANCE IN FUND 7/6/20	57,033.87
INTEREST	00.50
RECEIPTS –	512.00
MISC	00.00
EXPENDITURES	32.00
BALANCE IN FUND 7/20/20	57,514.37

SOCIAL SECURITY FUND

BALANCE IN FUND 7/6/20	21,612.86
INTEREST	2.45
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,456.38
BALANCE IN FUND 7/20/20	15,158.93

IMRF FUND

BALANCE IN MONEY MARKET 7/6/20	11,153.76
RECEIPTS transfer 10,000.00-operating exp	10,001.79
EXPENDITURES	00.00
BALANCE IN FUND 7/20/20	21,155.55

SPECIAL REVENUES FUND

BALANCE IN FUND 7/6/20	2,634,173.26
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPTS	00.00
MISC. interest	176.92
EXPENDITURES-	434,600.30
BALANCE IN FUND 7/20/20	2,634,350.18
BALANCE IN PRIME FUND	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	6,688,476.40
Interest	3,984.43
TOTAL IN SPECIAL REVENUES FUND	8,892,210.75

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 7/6/20	12,392.77
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	100,000.00
EXPENDITURES	102,514.80
BALANCE IN FUND 7/20/2020	9,877.97

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 7/6/20	6,846.70
RECEIPTS	00.00
EXPENDITURES	58.33
BALANCE IN FUND 7/20/20	6,788.37

WORKMAN'S COMP. FUND

BALANCE IN MONEY MARKET 7/6/20	7,611.33
RECEIPTS	.32
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 7/20/20	7,611.65

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 7/6/20	126,288.08
RECEIPTS interest	16.49
Motor fuel tax	00.00
EXPENDITURES	00.00
BALANCE IN FUND 7/20/20	126,304.57

VILLAGE HALL CAPITAL DEVELOPMENT FUND

BALANCE IN MONEY MARKET 7/6/2020	5,752,484.40
Interest	10,129.06
Miscellaneous bank reimbursed service fees	12.30
TOTAL FUNDS AVAILABLE	5,762,625.76
EXPENDITURES	12.30
BALANCE IN MONEY MARKEY 7/20/2020	5,762,613.46

TOTAL IN MOTOR FUEL FUND 5,762,613.46

MAYOR COMMENTS:

- Numerous complaints since the last storm regarding nuisance trees, Walnut, Elm and Rohm
- Village has transferred approximately \$400,000 to cover operating expense until tax payments are received.
- FGM & Spectrum to provide presentations at the August 3, 2020 Board Mtg.
- FGM provided trustees with info regarding bids for new facility furniture
- Mayor will make offer to DeLux and owner of gas station to see if they will accept
- Thiems property needs maintenance and cleaned up. Banner has 1-2 years to decide if they will purchase this property, they are currently leasing.
- Newsletter is on hold for now.

GUESTS: Joe Fontana had nothing to discuss.

Department Heads:

Chief Cunningham: absent but provided the following:

- Contacted Spectrum attended the building meeting on July 16, 2020. A representative will provide a presentation at the August 3, 2020 Board Meeting.
- Supt Hoxsey provided the names of 4 individuals that have been dumping illegally, will run plate checks to determine if Roxana residents, if not then abatement letters will be sent for violation of the village ordinance.
- Smith has concerns regarding the integrity of the on line written exams for the police officer candidates. Chief Cunningham reassured him that it is as safe as can be expected at this time. Chief provides the username and passwords to all taking these tests and feels confident with this testing procedure.
- Can't proceed with violations of out dated vehicle registrations as the deadline has been moved to November 1, 2020.
- Chief advised the board and Mayor that he doesn't feel that there is a need for a Code Enforcement officer.
- The Police Department will provide traffic control assistance for the Relay for Life Parade on Friday, July 24 @ 7:30 p.m. Assistance from the street department will be needed for manpower and barricades.

Chief Trask:

- FGM to attend the August 3, 2020 board meeting.
- New Nuisance Ordinance will need to be specific regarding the handling of Life/Safety Ordinance violations by the Fire Department.

Brian Sherer provided the following:

- July 20th Haier Plumbing expected to start on repair of the joint BOC/Messer water line in Hartford.
- On July 8th out CO2 feed system suffered a high-pressure issue. We were able to contact our local CO2 supplier that talked us through fixing the problem.
- July 15th during the storm the water treatment plant suffered control power issues. The water tower communication capabilities lost power. Dwayne Deshotel was on call and was able to return to the plant in order to reset control power and ensure the plant was operational. At the water tower an alternate power source was utilized until normal power was restored.
- Multiple Emergency Julies were called in by Ameren from the storms on July 15 and located.

Mike Wilkey absent but provided the following:

- Haier Plumbing and Heating completed the work on the Village Waster Water Chemical Feed project. Final pay request can now be approved.
- Dewatering 8th St. pump station high flow diversion tanks.
- July 15 storms caused a power outage to the 8th St, McCurdy and Hedge lift stations. The power outage was short with the 8th St. lift station, with the backup generator running briefly as designed then returning to normal operation. McCurdy and Hedge lift stations returning to normal operations quickly without issues.

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and seconded by Raymond to approve Ordinance #1065 for Appropriation 2020-2021.

AYE: Smith, Groppe, LaTempt(remotely), Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Raymond to approve Ordinance #1066 creating/affirming Assistant Superintendent's

AYE: Smith, Groppe, LaTempt(remotely), Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and seconded by Raymond to approve Ordinance #1064 declaring Surplus Fire Department Personal Property and Authorizing its disposal.

AYE: Smith, Groppe, LaTempt(remotely), Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

A motion was made by Smith and seconded by Raymond to approve the purchase of various radio equipment for the Fire Department, \$7000.00 Enbridge Energy Grant to be used, excess cost not to exceed \$2341.00

AYE: Smith, Groppe, LaTempt(remotely), Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

PUBLIC WORKS:

A motion was made by Groppe and seconded by Kelly to approve the demolition of 341 6th St trailers with Greentrac, cost not to exceed \$18,500.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

A motion was made by Groppe and seconded by LaTempt(remotely) to approve cleaning process of waste basins, WWTP & WTP, Kamadulski Excavation and Grading, cost not to exceed \$19,700.00

AYE: Smith, Groppe, LaTempt(remotely), Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

UNFINISHED BUSINESS-

- Smith, Trask & Cunningham approved of proceeding with approving the updated Nuisance Ordinance.
- Owners and tenants who violate any Nuisance Ordinance will be notified at the time of violation
- Hauling of furniture after a tenant moves has increased and may need to impose a fee and or fine. If it goes to court a judge may impose as much as \$750.
- Trask to follow up with digital sign for the new facility, Mayor to contact another vendor for cost comparison.
- Trask concerned with the kids return to school, would like to express concern with the School District.
- Trustee LaTempt concerned with in person meetings, advises if new laptops are necessary for remote meetings then the village needs to proceed with the purchase, if not, perhaps a change of venue for additional distancing.

With no additional business to be discussed, motion was made by Smith and seconded by Groppe to adjourn.

AYE: Smith, Groppe, Kelly, LaTempt(remotely) and Raymond
ABSENT: White

Time: 7:25 p.m.

Kim Brenneise, Village Clerk