

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

June 15, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being held by teleconference.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Smith, Kelly, LaTempt, White Raymond and Attorney Phil Lading.

A motion was made by Raymond and seconded by Groppe to approve the Regular Session minutes of the Village Board meeting of 6/1/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt, Raymond, White

ABSENT:

NAY: None

Motion carried.

A motion was made by Smith and seconded by LaTempt to approve the Treasurers report. 6/15/2020 The vote was:

AYE: Smith, Groppe, LaTempt, Raymond, White

ABSENT:

NAY: None

A motion was made by White and seconded by Groppe to approve the bill list, and authorize payment of bill list 6/15/2020

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

**GENERAL FUND**

|                                 |            |
|---------------------------------|------------|
| BALANCE IN FUND 6/1/20          | 100,548.96 |
| RECEIPTS                        | 10,201.51  |
| EXPENDITURES                    | 39,145.12  |
| BALANCE IN MONEY MARKET 6/15/20 | 100,584.96 |

**FIRE PROTECTION FUND**

|   |           |
|---|-----------|
| BALANCE IN FUND 6/1/20                            | 34,595.88 |
| RECEIPTS  | 13.46     |
| TRANSFER FROM SPECIAL REVENUE -operating expenses | 00.00     |
| EXPENDITURES                                      | 16,952.29 |
| TOTAL FUNDS AVAILABLE                             | 34,609.34 |
| BALANCE IN MONEY MARKET                           | 17,657.05 |
| Interest  | .05       |
| BALANCE IN FUND 6/15/20                           | 17,657.10 |

**RECREATION FUND**

|                         |           |
|-------------------------|-----------|
| BALANCE IN FUND 6/1/20  | 31,215.97 |
| RECEIPTS misc.          | 00.00     |
| EXPENDITURES            | 7,477.29  |
| BALANCE IN FUND 6/15/20 | 31,215.97 |

**PUBLIC IMPROVEMENT FUND**

|  |              |
|--|--------------|
| BALANCE IN FUND 6/1/20                   | 1,618,084.76 |
| RECEIPTS                                 | 30,409.94    |
| EXPENDITURES                             | 00.00        |
| BALANCE IN FUND 6/15/20                  | 1,605,597.31 |
| INVESTED FUNDS – CERTIFICATES OF DEPOSIT | 360,049.29   |
| INTEREST                                 | 2,085.20     |
| TOTAL IN PUBLIC IMPROVEMENT FUND         | 1,967,731.80 |

**REFUSE FUND**

|                                  |           |
|----------------------------------|-----------|
| BALANCE IN FUND 6/1/20           | 46,765.43 |
| RECEIPTS                         | 00.00     |
| **TRANSFER FROM SPECIAL REVENUES | 00.00     |
| EXPENDITURES                     | 10,343.64 |
| BALANCE IN FUND 6/15/20          | 36,421.79 |

**WATER O & M**

|  |            |
|--|------------|
| BALANCE IN FUND 6/1/20                 | 548,031.44 |
| RECEIPTS                               | 818.26     |
| INTEREST                               | 00.00      |
| EXPENDITURES                           | 23,074.12  |
| BALANCE IN FUND 6/15/20                | 548,849.70 |
| INVESTED FUNDS – CERTICATES OF DEPOSIT | 147,783.87 |
| TOTAL IN WATER O & M                   | 673,559.45 |

**WATER PLANT CAPITAL EXPENDITURES**

|                         |            |
|-------------------------|------------|
| BALANCE IN FUND 6/1/20  | 206,981.96 |
| INTEREST                | 24.67      |
| RECEIPTS                | 00.00      |
| TOTAL FUNDS AVAILABLE   | 207,006.63 |
| EXPENDITURES            | 12,976.00  |
| BALANCE IN FUND 6/15/20 | 194,030.63 |

**WATER METER DEPOSIT FUND**

|  |           |
|--|-----------|
| BALANCE IN FUND 6/1/20   | 57,127.50 |
| INTEREST   | 00.46     |
| RECEIPTS –   | 80.00     |
| MISC                    cks never cleared #1224 \$32.00 / #1228 \$3.91 | 35.91     |
| EXPENDITURES   | 130.00    |
| BALANCE IN FUND 6/15/20  | 57,113.87 |

**SOCIAL SECURITY FUND**

|                                |           |
|--------------------------------|-----------|
| BALANCE IN FUND 6/1/20         | 33,369.45 |
| INTEREST                       | 3.19      |
| PROPERTY TAX – SOCIAL SECURITY | 00.00     |
| PROPERTY TAX – IMRF            | 00.00     |
| TRANSFER FROM PRIME FUND       | 00.00     |
| EXPENDITURES                   | 6,453.30  |
| BALANCE IN FUND 6/15/20        | 26,919.34 |

**IMRF FUND**

|                                |               |
|--------------------------------|---------------|
| BALANCE IN MONEY MARKET 6/1/20 | 32,484.04     |
| RECEIPTS                       | interest 3.45 |
| EXPENDITURES                   | 00.00         |
| BALANCE IN FUND 6/15/20        | 32,484.04     |

**SPECIAL REVENUES FUND**

|  |                    |
|--|--------------------|
| BALANCE IN FUND 6/1/20                 | 2,232,414.38       |
| AWIN MANAGEMENT HOST FEES              | 256,247.38         |
| AMEREN UTILITY TAX                     | 136.33             |
| RECEIPTS                               | Interest 00.00     |
| MISC.                                  | 00.00              |
| EXPENDITURES-                          | 3,562.78           |
| BALANCE IN FUND 6/15/20                | 2,488,798.09       |
| BALANCE IN PRIME FUND                  | .04                |
| INVESTED FUNDS-CERTIFICATES OF DEPOSIT | 6,653,378.85       |
|  | Interest 35,097.55 |
| TOTAL IN SPECIAL REVENUES FUND         | 9,173,711.75       |

**WASTEWATER TREATMENT PLANT**

|                                 |           |
|---------------------------------|-----------|
| BALANCE IN FUND 6/1/20          | 43,571.67 |
| RECEIPTS                        | 00.00     |
| **TRANSFER FROM SPECIAL REVENUE | 00.00     |
| EXPENDITURES                    | 11,500.95 |
| BALANCE IN FUND 6/15/2020       | 32,070.72 |

**UNEMPLOYMENT INSURANCE FUND**

|                                       |          |
|---------------------------------------|----------|
| WORKER'S COMP & LIABILITY FUND 6/1/20 | 6,922.64 |
| RECEIPTS                              | 00.00    |
| EXPENDITURES                          | 80.42    |
| BALANCE IN FUND 6/15/20               | 6,842.22 |

**WORKMAN'S COMP. FUND**

|                                |          |
|--------------------------------|----------|
| BALANCE IN MONEY MARKET 6/1/20 | 7,294.58 |
| RECEIPTS                       | 00.29    |
| EXPENDITURES – IML Insurance   | 00.00    |
| BALANCE IN FUND 6/15/20        | 7,294.87 |

**MOTOR FUEL TAX FUND**

|                                |            |
|--------------------------------|------------|
| BALANCE IN MONEY MARKET 6/1/20 | 122,653.53 |
| RECEIPTS interest              | 13.45      |
| Motor fuel tax                 | 3,621.10   |
| EXPENDITURES                   | 00.00      |
| BALANCE IN FUND 6/15/20        | 126,288.08 |

**VILLAGE HALL CAPITAL DEVELOPMENT FUND**

|  |              |
|--|--------------|
| BALANCE IN MONEY MARKET 6/1/2020           | 6,319,508.96 |
| Interest                                   | 9,697.75     |
| Miscellaneous bank reimbursed service fees | 24.30        |
| TOTAL FUNDS AVAILABLE                      | 6,329,231.01 |
| EXPENDITURES                               | 12.30        |
| BALANCE IN MONEY MARKEY 6/15/2020          | 6,329,218.71 |

**TOTAL IN MOTOR FUEL FUND 6,329,218.71**

## **MAYOR COMMENTS:**

- Auditors finished June 15, 2020, should have draft copy by next week. Will be needed for tax levy
- Board not going to approve levy improvement with Corps of Engineers
- Energy Aggregations meeting set for 6/16/2020
- Canal Road bids to be opened 6/18/2020 @ 10:00 a.m.
- Need input from staff regarding furniture for new facility
- Masks are available in the office
- Attorney advised Governor has signed into law new guidelines per OMA
- If state reopens, meeting should return to normal for July 6, 2020 meeting
- Mayor to check with insurance company regarding the public use of the gym equipment

**GUESTS: none**

## **Department Heads:**

Chief Cunningham:

- Received email confirmation from Call One that the bridge number will be cancelled June 30, 2020
- Filed lien on 140 West First St and have prepared a lien for 221 Doerr St.
- Lt Bazzell participated in a Major Case Activation in Granite City, Il. 5-7-2020
- Mayor, Police Committee and I have discussed yard sale procedures during a declared health crisis
- Sarah and Chief met with Riverbender staff about new website. Feedback was provided, changes made. Residents will be able to submit water meter readings, Occupancy, Water Deposit and Zoning Variance permits through the website.
- Slayden Glass installed a protective barrier for the office
- Protective equipment on the agenda will consist of Helmet, Shield, chest protector, elbow guards, gloves, shin guards and equipment bag, best price was from Gall's.
- Guidelines for Garage sales provided

Chief Trask:

- Engine 15 has been moved to Peterbilt to address throttle issues
- Refurbish and repairs to be completed on the treadmill, elliptical and bike. To be completed by a company in Chesterfield, approximately \$90 @ hr.

Kenny Hoxsey provided the following:

- Continuing to follow up on violators of illegal dumping

Brian Sherer provided the following:

- Brotcke has completed cleaning well #11 and is back in service
- Sample testing was performed and results came back satisfactory and the EPA was notified
- Water meter reading is expected to be completed by the end of this week or early next week
- Leak has been found and traced to Explorer Pipeline, Geeding &/or Haier contractor may be needed

Mike Wilkey provided the following:

- All employees back to a 40-hour work week, practicing social distancing and checking temperatures.
- Staggered start times to allow access to the computer
- Repair leak on sodium bisulfate line

#### **ADMINISTRATIVE COMMITTEE:**

#### **PUBLIC SAFETY COMMITTEE:**

A motion was made by Smith and seconded by Raymond to approve the purchase of exercise equipment for the fiscal year 2020-2021, not to exceed \$20,000.

AYE: Smith, Raymond, White and Kelly

ABSENT:

NAY: LaTemp, Groppe

Motion Carried

A motion was made by Raymond and seconded by Smith to approve purchase 5 sets of Police Department PPE from Gall's, cost not to exceed \$3500

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

**PUBLIC WORKS:**

A motion was made by LaTempt and seconded by Groppe to approve Resolution #20-04 Motor Fuel Tax Expenditures

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

**COMMUNITY DEVELOPMENT:**

**Josh Mandell** with FGM advised that furniture selection and budgeting will be needed in the next 3 weeks or so

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

With no additional business to be discussed, motion was made by White and seconded by Groppe to adjourn with no need for Executive Session.

AYE: Smith, Groppe, Kelly, LaTempt, White and Raymond

ABSENT:

Time: 7:09 p.m.

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Kim Brenneise, Village Clerk