

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

May 4, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being held by teleconference.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Smith, Kelly, LaTempt, White Raymond and Attorney Phil Lading.

A motion was made by Raymond and seconded by White to approve the Regular Session minutes of the Village Board meeting of 4/20/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt, Raymond, White

ABSENT:

NAY: None

Motion carried.

A motion was made by Raymond and seconded by Groppe to approve the Treasurers report. 4/20/2020 The vote was:

AYE: Smith, Groppe, LaTempt, Raymond, White

ABSENT:

NAY: None

A motion was made by LaTempt and seconded by White to approve the bill list, with corrections, and authorize payment of bill list. 4/20/2020

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

GENERAL FUND

BALANCE IN FUND 4/20/20	230,753.26
RECEIPTS	4,728.81
EXPENDITURES	74,280.50
BALANCE IN MONEY MARKET 5/4/20	161,201.57

FIRE PROTECTION FUND

BALANCE IN FUND 4/20/20	14,644.60
RECEIPTS	00.00
TRANSFER FROM SPECIAL REVENUE	25,000.00
EXPENDITURES	29,389.82
TOTAL FUNDS AVAILABLE	39,644.60
BALANCE IN MONEY MARKET	10,254.78
Interest	.05
BALANCE IN FUND 5/4/20	10,254.83

RECREATION FUND

BALANCE IN FUND 4/20/20	50,116.66
RECEIPTS	35.00
EXPENDITURES	4,997.35
BALANCE IN FUND 5/4/20	45,154.31

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 4/20/20	1,583,062.31
RECEIPTS	20,910.27
EXPENDITURES	5,481.90
BALANCE IN FUND 5/4/20	1,603,972.58
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	359,052.58
INTEREST	996.71
TOTAL IN PUBLIC IMPROVEMENT FUND	1,958,539.97

REFUSE FUND

BALANCE IN FUND 4/20/20	48,753.56
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	21,918.82
BALANCE IN FUND 5/4/20	26,834.74

WATER O & M

BALANCE IN FUND 4/20/20	539,501.73
RECEIPTS	27,158.91
INTEREST	00.00
EXPENDITURES	34,411.06
BALANCE IN FUND 5/4/20	566,660.64
INVESTED FUNDS – CERTICATES OF DEPOSIT	147,783.87
TOTAL IN WATER O & M	680,033.45

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 4/20/20	206,956.18	
INTEREST	00.00	
RECEIPTS	00.00	
	TOTAL FUNDS AVAILABLE	206,956.18
EXPENDITURES	00.00	
BALANCE IN FUND 5/4/20	206,956.18	

WATER METER DEPOSIT FUND

BALANCE IN FUND 4/20/20	57,042.03
INTEREST	00.00
RECEIPTS –	00.00
MISC	00.00
EXPENDITURES	5,733.87
BALANCE IN FUND 5/4/20	44,141.68

SOCIAL SECURITY FUND

BALANCE IN FUND 4/20/20	49,875.55
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	5,733.87
BALANCE IN FUND 5/4/20	44,141.68

IMRF FUND

BALANCE IN MONEY MARKET 4/20/20	63,117.56
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 5/4/20	63,117.56

SPECIAL REVENUES FUND

BALANCE IN FUND 4/20/20	2,405,649.28
AWIN MANAGEMENT HOST FEES	00.00
AMEREN UTILITY TAX	00.00
RECEIPTS interest	35,097.55
MISC.	00.00
EXPENDITURES- 25,000.00 – Transfer to Fire Operating Exp.	420,828.14
BALANCE IN FUND 5/4/20	2,405,649.28
ILLINOIS FUNDS MONEY MARKET	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	6,653,378.85
TOTAL IN SPECIAL REVENUES FUND	8,673,297.58

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 4/20/20	324,350.55
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	243,030.41
BALANCE IN FUND 5/4/2020	81,320.14

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 4/20/20	7,025.93
RECEIPTS	00.00
EXPENDITURES	69.18
BALANCE IN FUND 5/4/20	6,956.18

WORKMAN'S COMP FUND

BALANCE IN MONEY MARKET 4/20/20	7,294.28
RECEIPTS	00.00
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 5/4/20	7,294.28

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET	4/20/20	101,131.44
RECEIPTS		00.00
EXPENDITURES		00.00
BALANCE IN FUND	5/4/20	101,131.44

VILLAGE HALL CAPITAL DEVELOPMENT FUND

BALANCE IN MONEY MARKET	4/20/2020	6,969,000.00
Interest		9,435.84
Miscellaneous		00.00
TOTAL FUNDS AVAILABLE		6,978,435.84
EXPENDITURES		<u>00.00</u>
BALANCE IN MONEY MARKEY	5/4/2020	6,978.435.84
<u>TOTAL IN MOTOR FUEL FUND</u>		<u>6,978.435.84</u>

MAYOR COMMENTS:

- Call for bids for the Canal Road project to be opened 5/27 @ 1:00 p.m. and awarded at the June 1, 2020 board meeting
- Conference call to be held with the Corp of Engineers regarding the pump station
- Proceeding with the purchase of the leaf vac, grant from county \$15K will be requested
- One scholarship to be awarded at the next meeting, will check on the amount to be issued
- Groppe advised Mayor of a company to spread chips for oil and chipping
- Chief Trask working with Arrow Sign for the new village hall sign, Trustee LaTempt has concerns that the sign may hinder the sight of drivers along Rt 111.
- Levy evaluation results, 48 cents per EAV
- Office has received calls from residents thanking village for abating the 1 qtr. water bills
- Mayor advised that the library is working on a way to have curb side book rental and drop off, they will have a meeting on 5/5/2020
- Mayor advised that Republic Services are treating every residence as if it were contaminated and taking all precautions to avoid contracting the Covid-19 virus
- JCM to be held on May 11, 2020 to discuss motor fuel, tree removal and the sign and/or logo for the village hall. Centennial coming up and wants trustee input on planning the next 100 years.
- Trustee LaTempt suggests a time capsule within the facility
- Mayor states that he has been in contact with the school and they will continue to hand out meals at the high school thru the end of the actual school year
- Canal Road project will consist of 1100 Ft North of Wagon Wheel, it will have all ditches cleaned and or replaced
- Canal Road will have no weight restrictions as specs reflect there should be no issues

Attorney Lading provided an update on the properties on Rohm Street. Title search has shown irregularities and appears to have a bankruptcy pending. Village may need to work with the creditors and/or the bankruptcy trustees and not the owner to finalize the purchase of these properties.

GUESTS: none

Department Heads:

Chief Cunningham advised that the academy has cancelled the physical agility test for May 9, 2020. Chief has contacted the applicants with the information and will keep in contact with them through email.

Chief has received and accepting the offers from Alton Southern Railroad Police and Hamel Police to purchase the (5) TASER X26-P Units for \$300 each. Pending board approval.

Calls have been received regarding garage/yard sales. It has been decided not to allow any sales until the Stay-at-home order has been lifted.

Supply of the PPE through Madison County EMA continues.

Riverbender is requesting email passwords from all Village Employees, Chief to meet May 5, 2020 with Amy to review the website, any question or comments are welcomed.

Mayor suggests pictures of the Village Hall on the website

Kenny Hoxsey provided the following:

- All employees are now required to wear a mask when working alongside other employees. They are also required to wear one when doing any job that may result in interacting with the public. This includes riding in vehicles with other employees.
- 2-3 instances again with stray animals, County still not accepting any

Brian Sherer absent but provided the following:

- Lab counter tops were to be delivered on Friday May 3 with the cabinets being the only furniture left to be delivered. Installation will come at a later date.
- Completed the monthly readings
- Plan to obtain monthly bacteria samples the week of May 4, 2020.
- Continuing with split shift work schedule to maintain social distancing
- Work areas are routinely cleaned and sanitized.

Mike Wilkey provided the following:

- Received a load of chemicals, started feeding bleach as a disinfectant. Still using UV lights also.
- Mowing as time allows

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and seconded by White to approve repairs to Canal Road, bids to be opened May 27, 2020.

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and seconded by Raymond to approve Ordinance #1062 Declaring Surplus Property and Authorizing its Disposition. (5 Tasers X26-P)

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

PUBLIC WORKS:

A motion was made by LaTempt and seconded by Groppe to approve/award bid from Woody's Municipal Supply for the purchase of a leaf vac system, cost not to exceed \$58,720. \$15K County grant will be requested.

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

A motion was made by LaTempt and seconded by White for approval to extend the street department contract for one year with a 3% salary increase effective May 1, 2020.

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

UNFINISHED BUSINESS-

With no additional business to be discussed, motion was made by White and seconded by Kelly to adjourn with no need for Executive Session.

AYE: Smith, Groppel, Kelly, LaTempt, White and Raymond
ABSENT:

Time: 7:07 p.m.

Kim Brenneise, Village Clerk