

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

May 18, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayor's Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being held by teleconference.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Smith, Kelly, LaTempt, White Raymond and Attorney Phil Lading.

A motion was made by Raymond and seconded by Smith to approve the Regular Session minutes of the Village Board meeting of 5/4/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt, Raymond, White

ABSENT:

NAY: None

Motion carried.

A motion was made by White and seconded by Raymond to approve the Joint Committee Meeting minutes from 5/11/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt, Raymond, White

ABSENT:

NAY: None

Motion carried

A motion was made by LaTempt and seconded by Kelly to approve the Treasurers report. 5/18/2020 The vote was:

AYE: Smith, Groppe, LaTempt, Raymond, White

ABSENT:

NAY: None

A motion was made by Kelly and seconded by White to approve the bill list, with corrections, and authorize payment of bill list 5/18/2020

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

**GENERAL FUND**

|                                 |            |
|---------------------------------|------------|
| BALANCE IN FUND 5/4/20          | 161,201.57 |
| RECEIPTS                        | 36,738.15  |
| EXPENDITURES                    | 62,191.03  |
| BALANCE IN MONEY MARKET 5/18/20 | 135,748.69 |

**FIRE PROTECTION FUND**

|   |           |
|---|-----------|
| BALANCE IN FUND 5/4/20                            | 10,254.78 |
| RECEIPTS  | 00.00     |
| TRANSFER FROM SPECIAL REVENUE -operating expenses | 50,000.00 |
| EXPENDITURES                                      | 15,018.33 |
| TOTAL FUNDS AVAILABLE                             | 60,256.58 |
| BALANCE IN MONEY MARKET                           | 42,238.25 |
| Interest  | .05       |
| BALANCE IN FUND 5/18/20                           | 45,238.30 |

**RECREATION FUND**

|                         |           |
|-------------------------|-----------|
| BALANCE IN FUND 5/4/20  | 45,154.31 |
| RECEIPTS                | 00.00     |
| EXPENDITURES            | 13,706.86 |
| BALANCE IN FUND 5/18/20 | 31,447.45 |

**PUBLIC IMPROVEMENT FUND**

|  |              |
|--|--------------|
| BALANCE IN FUND 5/4/20                   | 1,598,490.68 |
| RECEIPTS                                 | 19,865.85    |
| EXPENDITURES                             | 606.24       |
| BALANCE IN FUND 5/18/20                  | 1,618,618.34 |
| INVESTED FUNDS – CERTIFICATES OF DEPOSIT | 359,052.58   |
| INTEREST                                 | 996.71       |
| TOTAL IN PUBLIC IMPROVEMENT FUND         | 1,978,061.39 |

**REFUSE FUND**

|                                  |           |
|----------------------------------|-----------|
| BALANCE IN FUND 5/4/20           | 26,834.74 |
| RECEIPTS                         | 00.00     |
| **TRANSFER FROM SPECIAL REVENUES | 00.00     |
| EXPENDITURES                     | 18,086.20 |
| BALANCE IN FUND 5/18/20          | 8,748.54  |

**WATER O & M**

|  |            |
|--|------------|
| BALANCE IN FUND 5/4/20                 | 532,249.58 |
| RECEIPTS                               | 34,166.90  |
| INTEREST                               | 00.00      |
| EXPENDITURES                           | 26,327.40  |
| BALANCE IN FUND 5/18/20                | 566,416.48 |
| INVESTED FUNDS – CERTICATES OF DEPOSIT | 147,783.87 |
| TOTAL IN WATER O & M                   | 687,872.95 |

**WATER PLANT CAPITAL EXPENDITURES**

|                         |            |
|-------------------------|------------|
| BALANCE IN FUND 5/4/20  | 206,956.18 |
| INTEREST                | 25.78      |
| RECEIPTS                | 00.00      |
| TOTAL FUNDS AVAILABLE   | 206,981.96 |
| EXPENDITURES            | 00.00      |
| BALANCE IN FUND 5/18/20 | 206,981.96 |

**WATER METER DEPOSIT FUND**

|                         |           |
|-------------------------|-----------|
| BALANCE IN FUND 5/4/20  | 56,997.03 |
| INTEREST                | 00.00     |
| RECEIPTS –              | 160.00    |
| MISC                    | 00.00     |
| EXPENDITURES            | 65.00     |
| BALANCE IN FUND 5/18/20 | 57,092.50 |

**SOCIAL SECURITY FUND**

|                                |           |
|--------------------------------|-----------|
| BALANCE IN FUND 5/4/20         | 44,141.68 |
| INTEREST                       | 4.27      |
| PROPERTY TAX – SOCIAL SECURITY | 00.00     |
| PROPERTY TAX – IMRF            | 00.00     |
| TRANSFER FROM PRIME FUND       | 00.00     |
| EXPENDITURES                   | 5,305.90  |
| BALANCE IN FUND 5/18/20        | 38,840.05 |

**IMRF FUND**

|                                |               |
|--------------------------------|---------------|
| BALANCE IN MONEY MARKET 5/4/20 | 63,117.56     |
| RECEIPTS                       | interest 4.25 |
| EXPENDITURES                   | 00.00         |
| BALANCE IN FUND 5/18/20        | 63,121.81     |

**SPECIAL REVENUES FUND**

|  |              |
|--|--------------|
| BALANCE IN FUND 5/4/20                 | 1,984,821.14 |
| AWIN MANAGEMENT HOST FEES              | 00.00        |
| AMEREN UTILITY TAX                     | 180,711.55   |
| RECEIPTS Interest                      | 109.90       |
| MISC.                                  | 00.00        |
| EXPENDITURES-                          | 61,972.21    |
| BALANCE IN FUND 5/18/20                | 2,103,670.38 |
| BALANCE IN PRIME FUND                  | .04          |
| INVESTED FUNDS-CERTIFICATES OF DEPOSIT | 6,653,378.85 |
| Interest                               | 35,097.55    |
| TOTAL IN SPECIAL REVENUES FUND         | 8,792,146.82 |

**WASTEWATER TREATMENT PLANT**

|                                 |           |
|---------------------------------|-----------|
| BALANCE IN FUND 5/4/20          | 81,320.14 |
| RECEIPTS                        | 00.00     |
| **TRANSFER FROM SPECIAL REVENUE | 00.00     |
| EXPENDITURES                    | 22,139.43 |
| BALANCE IN FUND 5/18/2020       | 59,180.71 |

**UNEMPLOYMENT INSURANCE FUND**

|                                       |          |
|---------------------------------------|----------|
| WORKER'S COMP & LIABILITY FUND 5/4/20 | 6,956.75 |
| RECEIPTS                              | 00.00    |
| EXPENDITURES                          | 17.71    |
| BALANCE IN FUND 5/18/20               | 6,939.04 |

**WORKMAN'S COMP. FUND**

|                                |          |
|--------------------------------|----------|
| BALANCE IN MONEY MARKET 5/4/20 | 7,294.28 |
| RECEIPTS                       | 00.30    |
| EXPENDITURES – IML Insurance   | 00.00    |
| BALANCE IN FUND 5/18/20        | 7,294.58 |

**MOTOR FUEL TAX FUND**

|                                |            |
|--------------------------------|------------|
| BALANCE IN MONEY MARKET 5/4/20 | 101,131.44 |
| RECEIPTS                       | 11.40      |
| EXPENDITURES                   | 00.00      |
| BALANCE IN FUND 5/18/20        | 101,142.84 |

**VILLAGE HALL CAPITAL DEVELOPMENT FUND**

|                                   |                   |
|-----------------------------------|-------------------|
| BALANCE IN MONEY MARKET 5/4/2020  | 6,978,435.84      |
| Interest                          | 10,840.47         |
| Miscellaneous                     | 00.00             |
| TOTAL FUNDS AVAILABLE             | 6,989,276.31      |
| EXPENDITURES                      | <u>669,767.35</u> |
| BALANCE IN MONEY MARKEY 5/18/2020 | 6,319,508.96      |

**TOTAL IN MOTOR FUEL FUND 6,319,508.96**

## **MAYOR COMMENTS:**

- Transferred \$50K to each of the Fire Department & Street Department Funds
- Should receive tax money by mid-July
- One scholarship awarded to Madison Pence in the amount of \$2000
- Appropriations 2<sup>nd</sup> Meeting in July
- Working with Arrow Sign and FGM on cost of Village Hall sign
- Have received numerous calls thanking the village for the abatement of 1<sup>st</sup> qtr. water bills
- Would like to replace the three dead trees at Hubbard Park
- Has some resident interest in removing gumball trees from their property. Won't need approval if trees impede village right of way. May need to hold residents accountable for removal of gumballs, need trustees input on how to proceed
- Research proposals, scope of work and cost involved in removing gumball trees
- Check to see if Nuisance Ordinance includes a tree section
- Need input on logo and slogan for the new village hall
- Need list of dilapidated garages that will be on the demolition list, will need a legal document to proceed, concrete work will be included at the same time and paid for from Motor Fuel Funds. Greentrac to be contacted regarding demolition
- Steinmann from Hamel will be contacted regarding chipping, will need on June 1, 2020 meeting
- Trailer Sales agreement, legally binding agreement with Sara Gail Matthews for the purchase of property located at 341 6<sup>th</sup> (Rohm Street)
- Local Mayors approved continuing with the shelter at home process
- Discussed exercise equipment purchase with Fire Chief Trask
- Village Hall is approximately 40% complete, having some issues with brick being used.
- Hoxsey to check into Christmas decorations for new facility
- Flyer to department heads requesting food drive donations to be held 5/30/20
- Asst. Supt. on the street department will have no disciplinary powers, with a 50 cent per hour increase in pay, will need on the June 1, 2020 Agenda. Attorney Lading to provide the resolution and ordinance
- Salary schedule is not out yet

**GUESTS: none**

## Department Heads:

Chief Cunningham advised that the transfer of (5) TASER X26-P Units for \$1500 has been received from the respective departments.

Calls have been received regarding the stay at home order, they were advised that the Village is following the Executive Order.

Due to the weather, photos of the village have been delayed. Discussed with Riverbender the specifics of the village website. Emailed department heads for their information and update contact information. The photos of village departments and sites around town will be completed on Monday and sent to the Riverbender staff.

Chief emailed Call One to cancel the Bridge Number/Conference Call option for the village, waiting on confirmation of completion.

Chief contacted the owner of an open lot on East Third St regarding vehicles that are parked there. Owner agreed to remove once the ground is dry enough to get them out.

Chief Trask absent

Kenny Hoxsey provided the following:

- Woody's Equipment estimated August 25<sup>th</sup> for delivery of the new leaf vac
- Will look into the purchase of some new dumpsters to replace several damaged units, some permanent dumpsters have been placed within the village.
- 2-3 instances again with stray animals, County still not accepting any
- Old leaf vac to be scrapped
- Large amount of electronics in the 8<sup>th</sup> St. garage need to be destroyed, may check with Republic Services or Marcus at the school for suggestions.

Brian Sherer absent but provided the following:

- Lab counter tops and cabinets are to be installed on Friday May 15<sup>th</sup>, 2020
- We have completed the Monthly bacteria samples and received satisfactory results.
- Brotcke will is now scheduled to clean well #11 on May 26, 2020.
- We are continuing our split shift work schedule to maintain social distancing
- Work areas are routinely cleaned and sanitized

Mike Wilkey absent but provided the following:

- On May 13, 2020 contractors installed v notch weir plate in UV trough and removed UV system CI, Ph and flow meter probes have been installed but has yet to be calibrated and put online. This may happen the first week of June.

**ADMINISTRATIVE COMMITTEE:**

A motion was made by Kelly and seconded by White to approve increase of Village Attorney retainer fee by \$1000 per month.

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by LaTempt to approve Ordinance #1063 Approving proceeding with the purchase of property located at 341 6<sup>th</sup> St. (Rohm St. & Old Edwardsville Road trailers)

AYE: Smith, Groppe, LaTempt, Raymond, White and Kelly

ABSENT:

NAY: None

Motion Carried

**PUBLIC SAFETY COMMITTEE:**

**PUBLIC WORKS:**

**COMMUNITY DEVELOPMENT:**

**NEW BUSINESS –**

**UNFINISHED BUSINESS-**

Mayor discussed the demolition of dilapidated buildings within the village

With no additional business to be discussed, motion was made by Kelly and seconded by White to adjourn with no need for Executive Session.

AYE: Smith, Groppe, Kelly, LaTempt, White and Raymond

ABSENT:

Time: 7:05 p.m.

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Kim Brenneise, Village Clerk



