

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

April 6, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Mayors Office of the Roxana Village Hall, 400 S. Central, Roxana, Illinois. This meeting is being held by teleconference.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Smith, Kelly, LaTempt Raymond and Attorney Phil Lading. White is absent.

A motion was made by Raymond and seconded by Kelly to approve the Regular Session minutes of the Village Board meeting of 3/2/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt, Raymond

ABSENT: White

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Joint Committee minutes of the Village Board meeting of 3/9/20. (Correction will be made to cost of oil & chip at a later date). The vote was:

AYE: Groppe, Smith, Kelly, LaTempt, Raymond

ABSENT: White

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Kelly to approve the Treasurers report. 3/16/2020 The vote was:

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Raymond to approve the Treasurers report. 4/6/2020 The vote was:

AYE: Smith, Groppe, LaTempt, Raymond

ABSENT: White

NAY: None

A motion was made by Smith and seconded by Raymond to approve the bill list and authorize payment of bill list. 3/16/2020

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve the bill list and authorize payment of bill list. (with correction)4/6/2020

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

GENERAL FUND

BALANCE IN FUND 3/16/20	106,913.36
RECEIPTS Transfer \$200,000.00 from Special Revenue	209,686.38
EXPENDITURES	66,421.42
BALANCE IN MONEY MARKET 4/6/20	250,196.32

FIRE PROTECTION FUND

BALANCE IN FUND 3/16/20	13,977.83
RECEIPTS	1.49
TRANSFER FROM SPECIAL REVENUES \$50,000	50,108.92
EXPENDITURES	29,304.36
TOTAL FUNDS AVAILABLE	64,086.75
BALANCE IN MONEY MARKET	34,782.39
Interest	.05
BALANCE IN FUND 4/6/20	34,782.44

RECREATION FUND

BALANCE IN FUND 3/16/20	66,449.01
RECEIPTS	56.68
EXPENDITURES	7,259.13
BALANCE IN FUND 4/6/20	59,246.56

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 3/16/20	1,541,925.73
RECEIPTS	32,128.01
EXPENDITURES	629.17
BALANCE IN FUND 4/6/20	1,574,053.74
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	356,645.05
INTEREST	2,407.53
TOTAL IN PUBLIC IMPROVEMENT FUND	1,932,477.15

REFUSE FUND

BALANCE IN FUND 3/16/20	80,256.98
RECEIPTS	83.50
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	17,050.18
BALANCE IN FUND 4/6/20	63,290.30

WATER O & M

BALANCE IN FUND 3/16/20	570,420.05
RECEIPTS	28,410.61
INTEREST	00.00
EXPENDITURES	33,309.31
BALANCE IN FUND 4/6/20	598,890.66
INVESTED FUNDS – CERTICATES OF DEPOSIT	147,783.87
TOTAL IN WATER O & M	713,365.22

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 3/16/20	212,281.78
INTEREST	00.00
RECEIPTS	36.23
TOTAL FUNDS AVAILABLE	212,318.01

EXPENDITURES	00.00
BALANCE IN FUND 4/6/20	212,318.01

WATER METER DEPOSIT FUND

BALANCE IN FUND 3/16/20	56,770.90
INTEREST	00.00
RECEIPTS –	480.00
MISC	00.00
EXPENDITURES	255.00
BALANCE IN FUND 4/6/20	56,995.90

SOCIAL SECURITY FUND

BALANCE IN FUND 3/16/20	66,603.27
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	53.33
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	6,043.82
BALANCE IN FUND 4/6/20	60,612.78

IMRF FUND

BALANCE IN MONEY MARKET 3/16/20	103,244.98
RECEIPTS	84.26
EXPENDITURES	20,675.72
BALANCE IN FUND 4/6/20	82,653.52

SPECIAL REVENUES FUND

BALANCE IN FUND 3/16/20	2,778,385.36
AWIN MANAGEMENT HOST FEES	251,319.34
AMEREN UTILITY TAX	00.00
RECEIPTS interest	35,097.55
MISC.	00.00
EXPENDITURES- 50,000 to Fire-operating exp. / 200,000 to General operating exp.	612,305.08
BALANCE IN FUND 4/6/20	2,417,399.62
ILLINOIS FUNDS MONEY MARKET	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	6,653,378.85
TOTAL IN SPECIAL REVENUES FUND	9,105,876.06

WASTEWATER TREATMENT PLANT

BALANCE IN FUND 3/16/20	366,883.85
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	21,185.44
BALANCE IN FUND 4/6/2020	345,698.41

UNEMPLOYMENT INSURANCE FUND

WORKER'S COMP & LIABILITY FUND 3/16/20	7,370.36
RECEIPTS	2.49
EXPENDITURES	176.54
BALANCE IN FUND 4/6/20	7,196.31

WORKMAN’S COMP FUND

BALANCE IN MONEY MARKET 3/16/20	6,952.36
RECEIPTS	40.02
EXPENDITURES – IML Insurance	00.00
BALANCE IN FUND 4/6/20	6,992.64

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET	3/16/20	91,466.17
RECEIPTS		4,744.91
EXPENDITURES		00.00
BALANCE IN FUND	4/6/20	96,211.08

MAYOR COMMENTS:

- Water bills for residents and businesses that are bill quarterly will be abated for the 1st quarter billing cycle
- The purchase of the Bradford Storage Systems is for police, fire and exercise and storage rooms at the new facility.
- Emergency generator is a Caterpillar Model C 9 diesel engine with a 250kw generator system, its compatibility with our needs have been determined by our mechanical engineers. Will need approval for this purchase as it will take approximately 4 months to receive.
- Curry completed survey work for drainage problems on Hedge Road, cleaning the drainage ways that empty into the Cahokia Diversion Channel will help alleviate the problems. The village contribution will be \$7500.
- Pricing for lawn maintenance has been obtained and would like approval to proceed with a contract from Midwest Turf, 10% prepay discount available. Cost to be put on the bill list for the April 20, 2020 board meeting.
- Curry & Assoc. have provided design and specification recommendations for the repair of Canal Road, north of Wagon Wheel Road.
- Will have 3rd and final Reading of Nuisance Ordinance – Generally at the April 20, 2020 board meeting
- Due to the Corona Virus, hiring of summer help will be tabled until further notice

- Scholarships will be announced once received from the school
- Street Department contract will be expiring and they will receive 3% as per past salary approved. This will be with a one-year extension
- Working on a sewer fee ordinance

GUESTS:

Department Heads:

Chief Cunningham advised that he currently has 12 applications have been turned in but due to the Shelter at home order and the Corona Virus, the exam dates have been cancelled.

Chief is diligently attempting to locate any and all PPE's for his officers. The school has donated sanitizer, wipes and masks but there is a shortage of proper protective gowns. Chief to continue his search for these items, Trustee LaTempt suggested contacting the refinery for these items.

There is a system in place with the Health department to notify all police agencies of resident address' who are afflicted with the Covid-19 virus so the appropriate precautions can be taken if they are called to these residences for assistance. No names will be available

Chief is on conference calls weekly with local police chiefs and the Senators office with any updates that are available regarding the Covid-19 virus.

Brandon Lloyd will transition to the street department on April 13, 2020.

Trustee Kelly advised Chief of an incident in which Officer Parnell went above and beyond his duties with an accident victim that required Fire Department assistance.

Fire Department Chief Trask absent

Kenny Hoxsey absent but provided the following:

- Madison County Animal Control will not be accepting any animals, except for bite cases, until further notice.
- Precautions are being taken to limit possible exposure to the Covid-19 virus. Surgical gloves are worn under work gloves, with the work gloves being washed at the end of every shift.
- Face shields are available if needed to protect from contaminated liquids.
- All interiors of the trucks are disinfected every morning.

Brian Sherer absent

Mike Wilkey absent but provided the following:

- Practicing social distancing and using supplies conservatively
- Received a load of ferric sulfate
- Reported NPDES testing results to the EPA. Ran off monthly QA/AC testing.
- Haier and Wegman continue to work on project

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and seconded by LaTempt to approve the contract from the Riverbender for an updated Website and Email System

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Groppe to approve Ordinance #1060 Abating Water charges for the 1st quarter billing cycle.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

PUBLIC SAFETY COMMITTEE:

A motion was made by Smith and seconded by Raymond to approve the purchase of Bradford Storage Systems for the new village hall.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

PUBLIC WORKS:

A motion was made by LaTempt and seconded by Groppe to approve the estimate from Brotcke Well & Pump for cleaning of Well #11.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly

ABSENT: White

NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve CO2 System training.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly
ABSENT: White
NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve the call for bids for a new pull behind leaf vac system.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly
ABSENT: White
NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve the purchase of a generator for the new Village Hall.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly
ABSENT: White
NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve the joint project with Wood River Drainage and Levee District for repairs to Wagon Wheel Road.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly
ABSENT: White
NAY: None

Motion Carried

A motion was made by LaTempt and seconded by Groppe to approve the contract with Midwest Turf for lawn maintenance/weed control within the village.

AYE: Smith, Groppe, LaTempt, Raymond and Kelly
ABSENT: White
NAY: None

Motion Carried

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

UNFINISHED BUSINESS-

With no additional business to be discussed, motion was made by LaTempt and seconded by Raymond to adjourn with no need for Executive Session.

AYE: Smith, Groppe, Kelly, LaTempt and Raymond
ABSENT: White

Time: 7:05 p.m.

Kim Brenneise, Village Clerk