

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

March 16, 2020

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Board Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Groppe, Smith, Kelly, White, LaTempt Raymond and Attorney Phil Lading.

A motion was made by Groppe and seconded by Kelly to approve the Regular Session minutes of the Village Board meeting of 3/16/20. The vote was:

AYE: Groppe, Smith, Kelly, LaTempt, Raymond and White

ABSENT:

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the Treasurers report. The vote was:

AYE: Smith, Groppe, LaTempt, Raymond and White

ABSENT:

NAY: None

A motion was made by Smith and seconded by Kelly to approve the bill list and authorize payment of bill list.

AYE: Smith, Groppe, White, LaTempt, Raymond and Kelly

ABSENT:

NAY: None

Motion Carried

GENERAL FUND

| | |
|---|----------------|
| BALANCE IN FUND 3/2/20 | 8,261.74 |
| RECEIPTS Transfer \$140,000.00 from Special Revenue | 140,000,610.00 |
| EXPENDITURES | 41,940.38 |
| BALANCE IN MONEY MARKET 3/16/20 | 106,931.36 |

FIRE PROTECTION FUND

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|--|-----------|
| BALANCE IN FUND 3/2/20 | 17,861.58 |
| RECEIPTS second half Kendal Hill Fire Protection | 12,000.00 |
| RECEIPTS | 1.49 |
| TRANSFER FROM SPECIAL REVENUES | 00.00 |
| EXPENDITURES | 15,885.24 |
| TOTAL FUNDS AVAILABLE | 29,863.07 |
| BALANCE IN MONEY MARKET | 13,977.83 |
| Interest | .05 |
| BALANCE IN FUND 3/16/20 | 13,977.88 |

RECREATION FUND

| | |
|-------------------------|-----------|
| BALANCE IN FUND 3/2/20 | 75,271.18 |
| RECEIPTS | 00.00 |
| EXPENDITURES | 8,822.17 |
| BALANCE IN FUND 3/16/20 | 66,449.01 |

PUBLIC IMPROVEMENT FUND

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|--|--------------|
| BALANCE IN FUND 3/2/20 | 1,540,930.45 |
| RECEIPTS | 00.00 |
| EXPENDITURES | 104.98 |
| BALANCE IN FUND 3/16/20 | 1,542,030.71 |
| INVESTED FUNDS – CERTIFICATES OF DEPOSIT | 356,645.05 |
| INTEREST | 1,100.26 |
| TOTAL IN PUBLIC IMPROVEMENT FUND | 1,900,978.31 |

REFUSE FUND

| | |
|----------------------------------|-----------|
| BALANCE IN FUND 3/2/20 | 90,767.58 |
| RECEIPTS | 00.00 |
| **TRANSFER FROM SPECIAL REVENUES | 00.00 |
| EXPENDITURES | 10,510.60 |
| BALANCE IN FUND 3/16/20 | 80,256.98 |

WATER O & M

| | |
|--|------------|
| BALANCE IN FUND 3/2/20 | 590,812.23 |
| RECEIPTS | 952.47 |
| INTEREST | 66.62 |
| EXPENDITURES | 21,411.27 |
| BALANCE IN FUND 3/16/20 | 591,831.32 |
| INVESTED FUNDS – CERTICATES OF DEPOSIT | 147,783.87 |
| TOTAL IN WATER O & M | 718,203.92 |

WATER PLANT CAPITAL EXPENDITURES

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|--|--------------|
| BALANCE IN FUND 3/2/20 | 214,701.22 |
| INTEREST | 28.68 |
| Transfer from Special Revenues-Busey Loan Payoff | 1,546,637.41 |
| RECEIPTS | 00.00 |
| TOTAL FUNDS AVAILABLE | 256,701.22 |
| EXPENDITURES | 1,549,085.53 |
| BALANCE IN FUND 3/16/20 | 212,281.78 |

WATER METER DEPOSIT FUND

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|-------------------------|-----------|
| BALANCE IN FUND 3/2/20 | 56,998.16 |
| INTEREST | 1.32 |
| RECEIPTS – | 320.00 |
| MISC | 41.42 |
| EXPENDITURES | 260.00 |
| BALANCE IN FUND 3/16/20 | 56,770.90 |

SOCIAL SECURITY FUND

| | |
|--------------------------------|-----------|
| BALANCE IN FUND 3/2/20 | 72,612.95 |
| INTEREST | 5.90 |
| PROPERTY TAX – SOCIAL SECURITY | 00.00 |
| PROPERTY TAX – IMRF | 00.00 |
| TRANSFER FROM PRIME FUND | 00.00 |
| EXPENDITURES | 6,015.58 |
| BALANCE IN FUND 3/16/20 | 66,603.27 |

IMRF FUND

| | |
|--------------------------------|------------|
| BALANCE IN MONEY MARKET 3/2/20 | 103,235.95 |
| RECEIPTS | 9.07 |
| EXPENDITURES | 00.00 |
| BALANCE IN FUND 3/16/20 | 103,244.98 |

SPECIAL REVENUES FUND

| | |
|--|--------------|
| BALANCE IN FUND 3/2/20 | 4,272,782.75 |
| AWIN MANAGEMENT HOST FEES | 00.00 |
| AMEREN UTILITY TAX | 193,616.53 |
| RECEIPTS interest | 3,656.71 |
| MISC. | 00.00 |
| EXPENDITURES- | 1,691,670.63 |
| BALANCE IN FUND 3/16/20 | 4,470,055.99 |
| ILLINOIS FUNDS MONEY MARKET | .04 |
| INVESTED FUNDS-CERTIFICATES OF DEPOSIT | 6,653,378.85 |
| TOTAL IN SPECIAL REVENUES FUND | 9,431,764.25 |

WASTEWATER TREATMENT PLANT

| | |
|---------------------------------|------------|
| BALANCE IN FUND 3/2/20 | 379,879.01 |
| RECEIPTS | 218.15 |
| **TRANSFER FROM SPECIAL REVENUE | 00.00 |
| EXPENDITURES | 13,213.31 |
| BALANCE IN FUND 3/16/20 | 366,883.85 |

UNEMPLOYMENT INSURANCE FUND

| | |
|---------------------------------------|----------|
| WORKER'S COMP & LIABILITY FUND 3/2/20 | 7,636.52 |
| RECEIPTS | 00.00 |
| EXPENDITURES | 266.16 |
| BALANCE IN FUND 3/16/20 | 7,370.36 |

WORKMAN'S COMP FUND

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|--------------------------------|----------|
| BALANCE IN MONEY MARKET 3/2/20 | 6,952.36 |
| RECEIPTS | .26 |
| EXPENDITURES – IML Insurance | 00.00 |
| BALANCE IN FUND 3/16/20 | 6,952.62 |

MOTOR FUEL TAX FUND

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|-------------------------|---------|-----------|
| BALANCE IN MONEY MARKET | 3/2/20 | 91,459.23 |
| RECEIPTS | | 6.94 |
| EXPENDITURES | | 00.00 |
| BALANCE IN FUND | 3/16/20 | 91,466.17 |

MAYOR COMMENTS:

- Helmkamp Property-not consenting to annexation
- Crays project on hold
- 341 Rohm-title work in progress, owner to remove items from trailers
- Curry completed survey work for drainage problems on Hedge Road
- Spoke with realtor regarding Stamper property, still in progress
- There will be a JCM on March 9, 2020
- Wants Department heads to start thinking about the budget
- FGM to be present at the JCM to discuss and update the progress of the new facility
- Waiting on a call back from the Realtor regarding Delux Diner and the gas station
- Board provided a copy of the First Reading of Nuisance Ordinance - Generally

GUESTS:

Jason Johns suggests that the diner property be turned into green space, relocate the Roxana Welcome sign and possibly have memorial bricks laid. Advised the board that if Village has any Christmas lights that are not needed that the park would gladly take them.

Department Heads:

Chief Cunningham advised that he currently has 11 applications out for the probationary police officer with 2 of them returned.

Chief has established the physical agility testing with the police academy. Each applicant is now responsible for paying the fee associated with this test.

Chief is currently working to finalize the written test procedures and plan to have them completed by March 20, 2020.

Chief has been contacted a local Police Chief regarding the amount of trash being strewn from waste haulers in route to the landfill. The problem not only exist within the Village limits but surrounding cities. A law enforcement group is working with Madison County Administration to issue a press release this week.

Fire Department Chief Trask had nothing to discuss.

Kenny Hoxsey:

- Burbank fence has been repaired
- Fuel tanks from Medford are in place and are waiting for Wegman to hook up the electrical. Medford upgraded the tanks to 500 gallons each with no additional cost involved
- Hoxsey has contacted Steve Palen regarding the repairs to the Rohm/Tennyson alley. He will repair once weather is permitting
- Complaints received concerning roadways and driveway/alley approaches
- Demolition of the W. Third St. and N. Maple St. trailers has been completed, it was not done by Greentrac but contracted out to another demo company.

Brian Sherer:

- Roxana Water Plant has received the IRWA Water Plant of the Year Award from the Conference in Effingham.
- Flooring installation at the Water Treatment Plant for the lab/office, control room, and bathroom has been completed.
- New work truck from Morrow Brothers has been received and in use.
- Collection of quarterly meter readings to be completed during the month of March.
- Receipt of the results of our 6-year VOC, SOC, and IOC water testing report that all testing was within IEPA regulations. Completion and submission of the 3-year IEPA Vulnerability Waiver Application will be completed.
- Review of the yearly water distribution material inventory report as required by the IEPA is under way.
- Federal EPA's America's Water Infrastructure Act of 2018 is being implemented in 2020. The village will be required to create a risk and resiliency assessment by June 30, 2021.

Mike Wilkey:

- Provided the board with the new requirement for Waste Water Treatment Operators Training renewal certification.

ADMINISTRATIVE COMMITTEE:

A motion was made by Kelly and seconded by White to approve Bond Ordinance #1058/General Obligation Bonds/Alternate Revenue Source

AYE: Smith, Groppe, White and Kelly

ABSENT: LaTempt, Raymond

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Groppe to approve payoff of Water Plant Construction Loan w/Busey Bank in the amount of \$1,546,637.41.

AYE: Smith, Groppe, White and Kelly
ABSENT: LaTempt, Raymond
NAY: None
Motion Carried

PUBLIC SAFETY COMMITTEE:

PUBLIC WORKS:

COMMUNITY DEVELOPMENT:

NEW BUSINESS –

UNFINISHED BUSINESS-

With no additional business to be discussed, motion was made by White and seconded by Kelly to adjourn with no need for Executive Session.

AYE: Smith, Groppe, Kelly and White
ABSENT: LaTempt, Raymond

Time: 6:48 p.m.

Kim Brenneise, Village Clerk