

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

December 4, 2017

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Smith, LaTempt, Groppe, Kelly and Attorney Phil Lading.

A motion was made by Kelly and seconded by Smith to approve the minutes of the Village Board meeting of 11/20/17. The vote was:

AYE: Smith, LaTempt, Kelly and Groppe

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by LaTempt and seconded by Kelly to approve the Treasurers report with corrections. The vote was:

AYE: Smith, LaTempt, Kelly and Groppe

ABSENT: Raymond

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Groppe to approve the bill list and authorize payment of bill list with corrections.

AYE: Smith, LaTempt and Groppe, Kelly

ABSENT: Raymond

NAY: None

Motion Carried

GENERAL FUND

BALANCE IN FUND 12/4/17	1,378,607.23
RECEIPTS	2,273.04
EXPENDITURES	47,271.32
BALANCE IN MONEY MARKET 12/18/17	1,333,608.95

FIRE PROTECTION FUND

BALANCE IN FUND 12/4/17	74,067.02
RECEIPTS	0.00
TRANSEFER FROM SPECIAL REVENUES-operating expenses	0.00
EXPENDITURES	20,242.27
BALANCE IN MONEY MARKET	53,824.75
Interest	.05
BALANCE IN FUND 12/18/17	53,824.80

RECREATION FUND

BALANCE IN FUND 12/04/17	87,449.20
RECEIPTS	4,271.98
EXPENDITURES	5,609.27
BALANCE IN FUND 12/18/17	86,111.91

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 12/4/17	794,715.14
RECEIPTS	12,350.96
EXPENDITURES	399.98
BALANCE IN FUND 12/18/17	807,066.10
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	347,738.22
TOTAL IN PUBLIC IMPROVEMENT FUND	1,154,404.34

REFUSE FUND

BALANCE IN FUND 12/0417	79,131.84
RECEIPTS	0.00
**TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	14,937.17
BALANCE IN FUND 12/18/17	64,193.67

WATER O & M

BALANCE IN FUND 12/04/17	486,196.31
RECEIPTS E.Alton Lime	7,198.44
Transfer from Meter #5 turn on fees	75.00
INTEREST	0.00
WATER SALES	36,723.07
EXPENDITURES	23,720.34
BALANCE IN FUND 12/18/17	506,472.48
INVESTED FUNDS – CERTICATES OF DEPOSIT	143,192.73
TOTAL IN WATER O & M	649,665.21

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 12/4/17	255,317.69
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 12/18/17	255,317.69

WATER METER DEPOSIT FUND

BALANCE IN FUND 12/4/17	94,087.31
INTEREST	2.24
RECEIPTS – METER DEPOSITS	240.00
EXPENDITURES	75.00
BALANCE IN FUND 12/18/17	94,252.31

SOCIAL SECURITY FUND

BALANCE IN FUND 12/4/17	149,656.34
INTEREST	00.00
MISCELLANEOUS- payroll entry correction	20,839.19
PROPERTY TAX – SOCIAL SECURITY	00.00
PROPERTY TAX – IMRF	00.00
TRANSFER FROM PRIME FUND	00.00
EXPENDITURES	27,173.77
BALANCE IN FUND 12/18/17	143,321.76

SPECIAL REVENUES FUND

BALANCE IN FUND 12/4/17	5,672,960.96
RECEIPTS Awin Mgmt Host Fee	328,594.42
Ameren Utility Tax	176,442.15
EXPENDITURES	3,127.19
BALANCE IN FUND 12/18/17	6,177,997.53
ILLINOIS FUNDS MONEY MARKET	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	3,509,681.55
TOTAL IN SPECIAL REVENUES FUND	9,684,551.93

WASTE WATER TREATMENT PLANT

BALANCE IN FUND 12/4/17	109,481.33
RECEIPTS	00.00
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	16,037.30
BALANCE IN FUND 12/18/17	93,444.03

UNEMPLOYMENT INS. & WORKMAN'S COMP.

WORKER'S COMP & LIABILITY FUND 12/4/17	193,749.60
RECEIPTS	00.00
EXPENDITURES	161,321.66
BALANCE IN FUND 12/18/17	32,427.94

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 12/4/17	53,032.09
RECEIPTS	0.00
EXPENDITURES	0.00
BALANCE IN FUND 12/18/17	53,032.09

MAYOR COMMENTS:

Mayor advised tax levy must be approved by 12/4/17 Board Meeting. Appears levy to increase by 1 cent. Fixed agreement at this time but will need to renegotiate next year. Trustee LaTempt attended Willaredt funeral, the village received a thank you card for the flowers that were sent.

GUEST: Ethan Bazzell requesting monetary donation for Student Council sponsored event. The event is the 21st Annual Christmas for Kids Party. Mr. Bazzell requested at least \$500 so they can sponsor multiple kids and their families. Mayor Reynolds advised that he will have to discuss with Attorney Lading. Mayor took contact information to follow up.

Department Heads:

Police Chief Cunningham advised that on 12/10/17 the Roxana Park will sponsor a Fun Run. Chief Cunningham states that the curb side lane will be shut down while the run is in progress. Additional assistance from officers will be needed as well as assistance from street department for installation of barricades or cones. Attorney Lading advised that a Resolution will be needed for the run as well as liability insurance.

Chief Trask provided information regarding the use of the IPAD that will be purchased. It will be installed in Engine #16. IPAD to cost \$360.00 + \$87.50 monthly fee.

Mike Raich & Mike Wilkey both absent

Glen Diveley states the Christmas lights will be tested and should be ready for turn on 11/21 or 1/22.

ADMINISTRATIVE COMMITTEES:

Motion made by Kelly and seconded by Raymond to approve 2017 Christmas bonuses to be issued in separate checks. Mayor added that inspectors will be raised to \$100.

AYE: Raymond, Smith, LaTempt, Kelly and Groppe

ABSENT:

Motion made by Kelly and seconded by Smith to repost the listing for the position of Administrative Services Coordinator Assistant.

AYE: LaTempt, Raymond, Smith, Kelly and Groppe.

ABSENT:

Motion made by Smith and seconded by Raymond to approve the purchase of the IPAD and data package for the Fire Department.

AYE: LaTempt, Raymond, Smith, Kelly and Groppe.

ABSENT:

Trustee LaTempt asked if the service of the street lights can be done by the village, Diveley states they can be.

Christmas lights to be turned on same timing as Phillips 66.

Unfinished business: additional tree work needed along 111, Zeller property on Wanda Road progressing. There appears to be some activity at the Faccin Property.

With no further business to be discussed and no need for Executive Session, a motion was made by Groppe and seconded by LaTempt to adjourn.

AYE: LaTempt, Raymond, Smith, Kelly and Groppe

ABSENT:

Time: 6:55 p.m.

Kim Brenneise, Village Clerk