

## PROCEEDINGS OF THE ROXANA VILLAGE BOARD

October 2, 2017

Pledge

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds asked for a moment of silence on behalf of former Roxana employee Ray Tolbert and all of the lives recently lose in the Las Vegas shootings.

Mayor Reynolds asked the clerk to call the roll. The following members were present: Giddings, Smith, LaTempt, Groppe and Attorney John Gilbert. Kelly was absent.

A motion was made by Smith and seconded by Giddings to approve the minutes of the Village Board meeting of 09/18/17. The vote was:

AYE: Giddings, Smith, LaTempt, Raymond and Groppe

ABSENT: Kelly

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Giddings to approve the Executive Session minutes of the Village Board meeting of 09/18/17. The vote was:

AYE: Giddings, Raymond, LaTempt, Smith and Groppe

ABSENT: Kelly

NAY: None

Motion carried.

A motion was made by Smith and seconded by Raymond to approve the Treasurers report. The vote was:

AYE: Giddings, Raymond, Smith, LaTempt and Groppe

ABSENT: Kelly

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Kelly to approve the bill list and authorize payment of bill list with an addendum: add payment that had been issued to Dale Raymond for Trustee Salary. The vote was:

AYE: Giddings, Raymond, Smith, LaTempt and Groppe

ABSENT: Kelly

NAY: None

Motion Carried

**GENERAL FUND**

BALANCE IN FUND 10/2/17	1,416,557.37
RECEIPTS	8,727.77
EXPENDITURES	54,170.25
BALANCE IN MONEY MARKET 10/16/17	1,371,114.89

**FIRE PROTECTION FUND**

BALANCE IN FUND 10/2/17	53,618.07
RECEIPTS – Property Tax	590.73
EXPENDITURES	40,561.61
BALANCE IN MONEY MARKET	13,647.19
Interest	.05
BALANCE IN FUND 10/16/17	19,647.24

**RECREATION FUND**

BALANCE IN FUND 10/2/17	81,927.16
RECEIPTS	1096.00
EXPENDITURES	9,375.94
BALANCE IN FUND 10/16/17	73,647.44

**PUBLIC IMPROVEMENT FUND**

BALANCE IN FUND 10/2/17	2,024,459.06
RECEIPTS	3,725.75
EXPENDITURES	484,229.74
BALANCE IN FUND 10/16/17	2,028,184.81
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	347,551.43
TOTAL IN PUBLIC IMPROVEMENT FUND	1,891,506.43

**REFUSE FUND**

BALANCE IN FUND 10/2/17	107,835.02
RECEIPTS	1,553.69
**TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	23,581.87
BALANCE IN FUND 10/16/17	85,806.84

**WATER O & M**

BALANCE IN FUND 10/2/17	444,977.61
RECEIPTS	50,616.08
EXPENDITURES	24,109.44
BALANCE IN FUND 10/16/17	471,484.25
INVESTED FUNDS – CERTICATES OF DEPOSIT	143,192.73
TOTAL IN WATER O & M	614,676.98

**WATER PLANT CAPITAL EXPENDITURES**

BALANCE IN FUND 10/2/17	255,223.84
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 10/16/17	255,223.84

**WATER METER DEPOSIT FUND**

BALANCE IN FUND 10/2/17	93,600.44
INTEREST	00.00
RECEIPTS – METER DEPOSITS	160.00
EXPENDITURES	90.00
BALANCE IN FUND 10/16/17	93,682.83

**SOCIAL SECURITY FUND**

BALANCE IN FUND 10/2/17	151,982.54
INTEREST	00.00
PROPERTY TAX – SOCIAL SECURITY	583.33
PROPERTY TAX – IMRF	1,474.07
TRANSFER FROM PRIME FUND	0.00
EXPENDITURES	25,730.51
BALANCE IN FUND 10/16/17	128,309.43

**SPECIAL REVENUES FUND**

BALANCE IN FUND 10/2/17	5,518,813.78
RECEIPTS	253,445.42
EXPENDITURES	53,472.86
BALANCE IN FUND 10/16/17	5,718,786.34
ILLINOIS FUNDS MONEY MARKET	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	3,509,681.55
TOTAL IN SPECIAL REVENUES FUND	9,228,467.93

**WASTE WATER TREATMENT PLANT**

BALANCE IN FUND 10/2/17	44,401.01
RECEIPTS	0.00
**TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	27,116.32
BALANCE IN FUND 10/16/17	17,284.69

**UNEMPLOYMENT INS. & WORKMAN'S COMP.**

WORKER'S COMP & LIABILITY FUND 10/2/17	31,012.00
RECEIPTS	732.40
EXPENDITURES	56.28
BALANCE IN FUND 10/16/17	31,688.12

**MOTOR FUEL TAX FUND**

BALANCE IN MONEY MARKET 10/2/17	46,639.45
RECEIPTS	0.00
EXPENDITURES	0.00
BALANCE IN FUND 10/16/17	46,639.45

MAYOR COMMENTS:

Mayor Reynolds discussed the following

- Complaints regarding the slope of the sidewalk on East side between 3<sup>rd</sup> and 4<sup>th</sup>, Engineer to be contacted to discuss possible correction for approval from IDOT
- 111 Project down to the complicated stages
- Gas line between 5<sup>th</sup> and 6<sup>th</sup> is in the middle of a light pole, Ameren states that the line cannot be moved
- Reiterated that the light standard at Burbank Park will not hinder the new facility entrances in any way
- Advised that a Committee Meeting will be held on October 9, 2017

GUEST: Phil Stevens, Bob Farris and Jim Clutts voiced concerns with the students parking along the West side of Chaffer. Mr. Stevens states that the ordinance preventing the parking was dissolved without any contact with the Chaffer Street residents. Mayor states that this parking issue was not discussed with the school board in time to put it in the 2017-2018 Student Manual. Residents offered to pay for NO PARKING signs if necessary. Mayor to discuss with school and board for possible solution.

Department Heads:

Police Chief Cunningham advised that on Thursday, 10/12/2017, they will conduct a mock evacuation drill at the Grade School and High School beginning at 9:00 a.m. High School will proceed west on Thomas to the theater and then to the Nazarene Church. Central will proceed to the Roxarena.

Chief Cunningham also states that Ford has sent recalls out for the squad cars, Chief to schedule vehicles for these issues.

Officer Sirtak provided safeguard information on the Police Department Facebook website. The website is similar to the Madison County website. The website should not be used to report a crime as it is not regularly monitored. Page Moderation doesn't allow the use of any foul language. The page can be shared once liked. Police Department will provide status of its use in the next 6 months. Attorney Gilbert states that no motion is needed to proceed with the website.

Fire Chief Trask states that the purchase of the computer equipment has been received and the cost was well below was originally expected, installation to begin soon.

Raich states that Brandi Losch has requested the removal of a curb and filling in of a ditch at her property at South end of Hedge Road. Property will need to be inspected.

Diveley states that the water lines at West Tydeman should be 3 in and backfilled on 10/3/17 and lines to W. 3<sup>rd</sup> will be tested by the end of the week

ADMINISTRATIVE COMMITTEES:

Motion made by Giddings and seconded by Smith to approve the Ordinance and Addendum to Host agreement with Republic Services.

AYE: Giddings, Raymond, Smith, LaTempt and Groppe

ABSENT: Kelly

Motion made by Smith and seconded by Raymond to approve Computer Hardware replacement for the Fire Department in the amount of \$920.

AYE: Giddings, Raymond, Smith, LaTempt and Groppe

ABSENT: Kelly

Motion made by LaTempt and seconded by Giddings to approve Change Order #1, relocation of IDOT Traffic light controls, not to exceed \$41K.

AYE: Giddings, Raymond, Smith, LaTempt and Groppe

ABSENT: Kelly

#### UNFINISHED BUSINESS:

Mayor states that the release form has been received for the removal of 2 additional trees, 1 at the north end of 2<sup>nd</sup> and another between 1<sup>st</sup> and 2<sup>nd</sup> on the west side.

Trustee Smith suggested that in the future, if there can be a call for discussion of items between approval and prior to call of roll

Motion made by Smith and seconded by Groppe to move to Executive Session with no additional regular session to follow.

Time: 6:54 p.m.

Returned to regular session, time 7:40 with no additional discussion. Mayor called for motion to adjourn. Motion made by LaTempt and seconded by Smith.

AYE: Giddings, LaTempt, Raymond, Smith and Groppe

ABSENT: Kelly

Time: 7:42 p.m.

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Kim Brenneise, Village Clerk