

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

August 21, 2017

Pledge

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds asked the clerk to call the roll. The following members were present: Giddings, Kelly, LaTempt and Groppe and Attorney Phil Lading. Smith absent at roll, arrived 6:35.

A motion was made by Kelly and seconded by Giddings to approve the minutes of the Village Board meeting of 08/7/17. The vote was:

AYE: Giddings, Kelly, LaTempt, Smith and Groppe

NAY: None

Motion carried.

A motion was made by Smith and seconded by Groppe to approve the Executive Session minutes of the Village Board meeting of 08/7/17. The vote was:

AYE: Giddings, Kelly, LaTempt, Smith and Groppe

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Giddings to approve the Joint Committee minutes of the Village Board meeting of 08/7/17. The vote was:

AYE: Giddings, Kelly, LaTempt, Smith and Groppe

NAY: None

Motion carried.

A motion was made by Kelly and seconded by LaTempt to approve the Treasurers report. The vote was:

AYE: Giddings, Kelly, Smith, LaTempt and Groppe

NAY: None

Motion carried.

A motion was made by Kelly and seconded by Giddings to approve the bill list and authorize payment of bill list. The vote was:

AYE: Giddings, Kelly, Smith, LaTempt and Groppe

NAY: None Motion Carried

GENERAL FUND

BALANCE IN FUND 08/7/17	1,356,723.65
RECEIPTS	7,559.74
EXPENDITURES	53,000.51
BALANCE IN MONEY MARKET 08/21/17	1,311,282.88

FIRE PROTECTION FUND

BALANCE IN FUND 08/7/17	25,641.16
RECEIPTS	17.83
EXPENDITURES	10,767.52
ILLINOIS FUNDS MONEY MARKET	.05
BALANCE IN FUND 08/21/17	14,891.52

RECREATION FUND

BALANCE IN FUND 08/7/17	56,953.38
RECEIPTS	0.00
EXPENDITURES	14,339.01
BALANCE IN FUND 08/21/17	42,614.37

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 08/7/17	2,251,095.21
RECEIPTS	8,902.26
EXPENDITURES	30.00
BALANCE IN FUND 08/21/17	2,259,967.47
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	347,551.43
TOTAL IN PUBLIC IMPROVEMENT FUND	2,607,518.90

REFUSE FUND

BALANCE IN FUND 08/7/17	89,916.02
RECEIPTS	0.00
**TRANSFER FROM SPECIAL REVENUES	0.00
EXPENDITURES	11,218.45
BALANCE IN FUND 08/21/17	78,697.57

WATER O & M

BALANCE IN FUND 08/7/17	449,425.02
RECEIPTS	16,645.26
EXPENDITURES	20,895.50
BALANCE IN FUND 08/21/17	445,174.78
INVESTED FUNDS – CERTICATES OF DEPOSIT	143,192.73
TOTAL IN WATER O & M	588,697.51

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 08/7/17	255,128.49
INTEREST	47.67
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 08/21/17	255,176.16

METER DEPOSIT

BALANCE IN FUND 08/7/17	93,408.06
INTEREST	2.38
RECEIPTS – METER DEPOSITS	320.00
EXPENDITURES	00.00
BALANCE IN FUND 08/21/17	93,730.44

SOCIAL SECURITY FUND

BALANCE IN FUND 08/7/17	104,067.85
INTEREST	11.94
PROPERTY TAX – SOCIAL SECURITY	0.00
PROPERTY TAX – IMRF	0.00
TRANSFER FROM PRIME FUND	0.00
EXPENDITURES	6,456.96
BALANCE IN FUND 08/21/17	97,622.83

SPECIAL REVENUES FUND

BALANCE IN FUND 08/7/17	6,207,966.30
AWIN MANAGEMENT HOST FEES	0.00
INTEREST	3,764.38
EXPENDITURES	513,329.43
BALANCE IN FUND 08/21/17	5,698,401.25
ILLINOIS FUNDS MONEY MARKET	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	3,509,681.55
TOTAL IN SPECIAL REVENUES FUND	9,208,082.84

WASTE WATER TREATMENT PLANT

BALANCE IN FUND 08/7/17	90,304.53
RECEIPTS	0.00
**TRANSFER FROM SPECIAL REVENUE	0.00
EXPENDITURES	13,931.26
BALANCE IN FUND 08/21/17	76,373.27

UNEMPLOYMENT INS. & WORKMAN'S COMP.

WORKER'S COMP & LIABILITY FUND 08/7/17	18,830.29
INTEREST	.93
PROPERTY TAX - UNEMPLOYMENT	0.00
PROPERTY TAX - WORKMENS COMP	0.00
EXPENDITURES	355.99
BALANCE IN FUND 08/21/17	18,475.23

MOTOR FUEL TAX FUND

MOTOR FUEL TAX FUND 08/7/17	39,700.11
INTEREST	3.99
MOTOR FUEL TAX	3,564.33
EXPENDITURES - Corrected entry	0.00
BALANCE IN FUND 8/21/17	43,268.43

MAYOR COMMENTS:

Mayor Reynolds states that any and all that are to attend the 100th Anniversary of ConocoPhillips on September 9, 2017 should RSVP at their earliest convenience.

- Announced recognition letter received from Kamadulski. Police Officer McKenzie Sirta returned a valuable piece of equipment to their company that had been left on a sidewalk at the end of the day.
- Mayor Reynolds and Trustee Smith attended an open house on August 20, 2017 for the new Jr High Gymnasium. Both agreed that it was a good addition for the school and the job was well done.

Guest, Auditors with Scheffel/Boyle

Annual Financial Report has been received and reviewed by the Board of Trustees and the Mayor.

Scheffel/Boyle provided a breakdown of some of the highlights of the report:

- Property and Equipment
- Changes in Long-Term Debt
- Budget to Actual (Major Funds)
- Non-Major Funds
- Component Units
- Property Tax Schedule

Recommendation given by Scheffel/Boyle:

- Work on documentation of income per year
- Monitor Landfill i.e.: cost per tonnage to verify income

Scheffel/Boyle states that the Village is currently in a healthy financial position.

There were no Council comments regarding this presentation.

Guest: Resident on Rohm St. approached Village Board Members regarding blocking off the street to host a fundraiser to benefit Hope Animal Rescue. Mayor Reynolds states that the Village currently has no protocol in place for this type of activity but will discuss it.

Department Heads Wilkey and Raich had nothing to add.

Motion made by Giddings and seconded by Smith to approve the appointment of Dale Raymond to the trustee Mark Diveley vacancy. This term will continue until 2019.

AYE: Giddings, Kelly, Smith, LaTempt and Groppe

Oath administered by Clerk Brenneise, 7:05 p.m.

Motion was made by Giddings and seconded by Kelly to approve moving to PHASE II of the combined move of facilities to the new location.

AYE: Giddings, Kelly, Smith, Raymond, LaTempt and Groppe

Public Safety:

Motion made by Smith and seconded by Giddings to approve Lt Bazzell and Sgt. Doyle to attend Mid-West Justice Conference on 9/2.

AYE: Giddings, Kelly, Raymond, Smith, LaTempt and Groppe

Motion made by Smith and seconded by LaTempt to approve list of Surplus Property items.

AYE: Giddings, Kelly, Raymond, Smith, LaTempt and Groppe

Public Works:

Motion made by LaTempt and seconded by Kelly to approve the KMI Contract per Water Sales Agreement

AYE: Giddings, Kelly, Raymond, Smith, LaTempt and Groppe

Motion made by LaTempt and seconded by Giddings to approve the removal of 5 trees along Rt. 111/Central Ave – not to exceed \$7000

AYE: Giddings, Kelly, Raymond, Smith, LaTempt and Groppe

AYE: Giddings, Kelly, Smith, LaTempt and Groppe

Motion to approve Fire Department equipment made by Smith and seconded by Giddings.

AYE: Giddings, Kelly, Smith, LaTempt and Groppe.

Motion to move to Executive Session with regular session to follow: Smith and seconded by Kelly.

Time: 7:08 p.m.

Reconvened to 7:20 Regular Session with nothing to follow, motion made by Smith and seconded by Kelly to adjourn.

AYE: Giddings, Kelly, Smith, Raymond, Groppe and LaTempt.

Time: 7:21 p.m.

Kim Brenneise, Village Clerk