

PROCEEDINGS OF THE ROXANA VILLAGE BOARD

November 5, 2018

The regular meeting of the Roxana Village Board was called to order by Mayor Reynolds, at 6:30 p.m. in the Council Room of the Roxana Village Hall, 400 S. Central, Roxana, Illinois.

Mayor Reynolds called meeting to order and asked clerk to call roll.

The following members were present: Smith, LaTempt, Raymond, Groppe, Kelly, White and Attorney Phil Lading.

A motion was made by Raymond and seconded by Groppe to approve the minutes of the Village Board meeting of 10/15/18. The vote was:

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion carried.

A motion was made by Smith and seconded by Kelly to approve the Treasurers Report of 10/15/18. The vote was:

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion carried.

A motion was made by Groppe and seconded by Raymond to approve the bill list and authorize payment of bill list.

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion Carried

GENERAL FUND

BALANCE IN FUND 10/15/18	1,088,857.79
RECEIPTS	18,551.98
EXPENDITURES	110,635.96
BALANCE IN MONEY MARKET 11/2/18	996,773.81

FIRE PROTECTION FUND

BALANCE IN FUND 10/15/18	271,595.32
RECEIPTS	2,851.27
TRANSFER FROM SPECIAL REVENUES – operating expense	00.00
EXPENDITURES	28,527.83
BALANCE IN MONEY MARKET	274,446.59
Interest	.05
BALANCE IN FUND 11/2/18	245,918.81

RECREATION FUND

BALANCE IN FUND 10/15/18	141,256.32
RECEIPTS	1,615.62
EXPENDITURES	16,148.63
BALANCE IN FUND 11/2/18	126,723.31

PUBLIC IMPROVEMENT FUND

BALANCE IN FUND 10/15/18	493,151.61
RECEIPTS	29,449.89
EXPENDITURES	564.64
BALANCE IN FUND 11/2/18	522,601.50
INVESTED FUNDS – CERTIFICATES OF DEPOSIT	350,002.91
INTEREST	00.00
TOTAL IN PUBLIC IMPROVEMENT FUND	872,039.77

REFUSE FUND

BALANCE IN FUND 10/15/18	110,677.70
RECEIPTS	1,899.86
**TRANSFER FROM SPECIAL REVENUES	00.00
EXPENDITURES	26,985.15
BALANCE IN FUND 11/2/18	85,619.41

WATER O & M

BALANCE IN FUND 10/15/18	603,457.19
RECEIPTS	67,222.22
INTEREST	0.00
EXPENDITURES	41,479.46
BALANCE IN FUND 11/2/18	670,679.41
INVESTED FUNDS – CERTICATES OF DEPOSIT	144,176.90
TOTAL IN WATER O & M	723,376.85

WATER PLANT CAPITAL EXPENDITURES

BALANCE IN FUND 10/15/18	255,860.94
INTEREST	00.00
RECEIPTS	00.00
EXPENDITURES	00.00
BALANCE IN FUND 11/2/18	255,860.94

WATER METER DEPOSIT FUND

BALANCE IN FUND 10/15/18	54,639.85
INTEREST	00.00
RECEIPTS – METER DEPOSITS	560.00
MISCELLANEOUS	00.00
EXPENDITURES	185.00
BALANCE IN FUND 11/2/18	55,014.85

SOCIAL SECURITY FUND

BALANCE IN FUND 10/15/18	132,297.71
INTEREST	00.00
Payroll entry correction	00.00
PROPERTY TAX – SOCIAL SECURITY	1,519.89
PROPERTY TAX – IMRF	00.00
TRANSFER FROM Special Revenues	00.00
EXPENDITURES	11,939.03
BALANCE IN FUND 11/2/18	121,878.57

IMRF FUND

<u>BALANCE IN MONEY MARKET 10/15/18</u>	<u>203,550.07</u>
INTEREST	00.00
MISC.	00.00
Property tax – IMRF	2,402.50
Transfer from Special Revenues	00.00
TOTAL FUNDS AVAILABLE	205,952.57
EXPENDITURES	20,593.40
<u>BALANCE IN MONEY MARKET 11/2/18</u>	<u>185,359.17</u>
 <u>TOTAL IN SOCIAL SECURITY FUND</u>	 <u>185,359.17</u>

SPECIAL REVENUES FUND

BALANCE IN FUND 10/15/18	7,615,431.54
RECEIPTS	203,696.80
EXPENDITURES-	5,393.67
BALANCE IN FUND 11/2/18	7,819,128.34
ILLINOIS FUNDS MONEY MARKET	.04
INVESTED FUNDS-CERTIFICATES OF DEPOSIT	3,531,397.11
TOTAL IN SPECIAL REVENUES FUND	11,345,131.82

WASTE WATER TREATMENT PLANT

BALANCE IN FUND 10/15/18	99,267.19
RECEIPTS	262.56
**TRANSFER FROM SPECIAL REVENUE	00.00
EXPENDITURES	46,838.86
BALANCE IN FUND 11/2/18	52,690.89

UNEMPLOYMENT INSURANCE FUND

BALANCE IN MONEY MARKET 10/15/2018	7,628.76
RECEIPTS	68.82
TOTAL FUNDS AVAILABLE	7,697.58
EXPENDITURES-	250.00
BALANCE IN UNEMPLOYMENT INS FUND 11/2/18	7,447.25

WORKMAN'S COMP FUND

BALANCE IN MONEY MARKET 10/15/2018	198,545.65
RECEIPTS	1,615.62
EXPENDITURES	00.00
Misc.-	00.00
BALANCE IN FUND 11/2/18	200,161.27

MOTOR FUEL TAX FUND

BALANCE IN MONEY MARKET 10/15/18	88,850.45
RECEIPTS	00.00
EXPENDITURES	34,805.68
BALANCE IN FUND 11/2/18	54,044.77

MAYORS COMMENTS:

- Correction of date on Parade/Event Resolution
- Kamadulski to provide barricades for 5K run
- JCM to be held 11/12/18
- Raich to get prices on new dumpster
- Village owned, McCurdy street wall to be replaced to avoid additional collapse
- Service line on McCurdy will need to be addressed prior to replacement of retaining wall
- Leaning retaining wall at Rohm is owned by property owner
- Benzene Settlement checks to be issued first quarter
- Revised floor plan for new facility needs to be decided on by JCM, 11/12/18
- Approximately 14 Million for new facility with approximately 7 Million to be financed
- Painting of sidewalks and elevations will need to be completed in spring

GUESTS –

Mike Wever asked if minutes can be posted on website prior to the meeting, Mayor advised those minutes can't be posted until board approval. Copy can be p/u at village Friday prior to meeting. Mr. Wever asked if diesel pump will be available at new Barn Store. Advised that Casey's South Roxana now has diesel.

Department Heads:

Police Chief Cunningham states that he has been in contact with Advantage and Riverbender for possible new Website for Village, approx. 5K. 46 cats and 1 dog have been removed from a residence at 110 E 5th St. Chief asked for an updated tobacco ordinance due to E-Vapor cigarettes. Appears the school has their own policy for these types of tobacco use.

Chief Trask- has received an estimate from Lexipol for updating computers, Village Fire Policies need to be in line with other community departments. Damaged Fire Truck will be moved to Banner for tear down to determine amount of damage and if repairable. Medical equipment and extrication equipment will be loaded into the department truck until the damaged unit is back in service

Chief Trask advised that the policies/procedures and disciplinary procedures may need to be passed back to the Paid on Call employees.

Raich advised that one of the trash trucks is still at Mike's with a hydraulic issue.

Wilkey advised that the Phosphorus removal testing continues.

Diveley had nothing to discuss

ADMINISTRATIVE

A motion was made by Kelly and seconded by White to approve a Resolution allowing a 5K run for the Park District on 12/1/18.

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Raymond to approve an Ordinance authorizing the appointment of Sara Pruitt as Deputy Village Clerk.

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by White to approve an Ordinance adopting and updating the policy Prohibiting Sexual Harassment for the Village of Roxana.

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion Carried

A motion was made by Kelly and seconded by Raymond to approve an Ordinance authorizing the Execution of the RMA Minimum/Maximum Contribution Agreement

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion Carried

PUBLIC SAFETY-Nothing

PUBLIC WORKS-

COMMUNITY DEVELOPMENT –

UNFINISHED BUSINESS-

Contact from Hearing officer regarding the findings for the agreement between Barton Property and US Solar.

Trustee LaTempt advised that the two additional poles for Rt 111 need to be ordered. Raich to check into cost direct from manufacturer

NEW BUSINESS-

Residency matter with Park employees

- Minutes from Park Board Meeting from 5/2018 discussed but Village Board never contacted
- Park has not followed the guidelines from the Village Codifiers regarding reports to the Village
- If park is to be excluded from Village Tax levy, park taxes may need to be raised to cover cost of salaries/expenses
- Uncertain is permission for employees moving out of town was given
- Meeting with Park Board and Village Board to be held 11/8/18 @ 7:00 p.m.

With no further business to be discussed in regular session and move to Executive Session, a motion was made by Smith and seconded by Groppe to adjourn.

The vote was:

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion carried.

Time: 7:10 p.m.

Returned to Regular session 7:41 p.m.

Floors plans for the new facility need to be finalized so FGM can proceed. Village will finance approximately 7 Million for this facility. Existing floor plan has been changed to utilize work space.

With no further business to be discussed in regular session, a motion was made by Smith and seconded by Kelly to adjourn.

The vote was:

AYE: Smith, LaTempt, Raymond, Groppe, White and Kelly

ABSENT:

NAY: None

Motion carried.

Time 7:45 p.m.

Kim Brenneise, Village Clerk
